

Lake Local Agency Formation Commission

Regular Meeting Agenda

July 18, 2018 -- 9:30 am

City of Lakeport – City Council Chambers
225 Park Street Lakeport, California

Website: www.lakelafco.org

“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”

Commissioners

Commission Alternate Members

Gerry Mills, Chair (Special Dist.)
Vacant (Special District)
Ed Robey, (Public Member)
Bruno Sabatier (City)
Moke Simon (County)
Tina Scott (County Member)
Stacey Mattina (City)

Victoria Brandon (Spec. District Alternate)
Suzanne Lyons (Public Alternate)
Jeff Smith (County Alternate)
Kenneth Parlet (City Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Kathleen Moran, Clerk-Analyst

1. **Call to Order – Roll Call**

2. **Election of Chair and Vice-Chair for FY 2018-2019.**
 - a. *Election of the LAFCo Chair for FY 2018-2019*
 - b. *Electon of the LAFCo Vice-Chair for FY 2018-2019*

3. **Approval of Minutes – May 16, 2018**

Action: Approve May 16, 2018 minutes

4. **Public Comment.**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

5. Consent Agenda

Action: Review and authorize payment of expenses for May and June 2018

ACTION ITEMS:

6. Review of status of the Consolidation between Paradise Valley CSA #16 and the Clearlake Oaks County Water District (LAFCo file 2015-0005) requested by the Commission at its January 17, 2018 meeting
- a. *Follow up regarding the process*

OTHER BUSINESS

7. **Review Proposed Letters of Support for SB-929 and AB 2238 considering support for the following bills:**
- a. *SB-929 (McGuire) Special District's websites*
- a. *AB 2238 (Aguilar-Curry) LAFCo's and Hazard Mitigation Plan – General Plan Safety Elements*
8. **Request by LAFCo Counsel for amendment of his Legal Agreement to include costs and expenses for participation in Calafco Activities**
- a. *Review proposed contract language, consider amendment , provide direction to staff regarding the final contract amendment language, and authorize Chair to sign final contract amendment.*
9. **Authorize Staff and Commissioners to attend the Calafco annual conference at the Tenaya Lodge near Yosemite October 3-5, 2018.**
- a. *Authorize staff and commissioners to attend the Calafco Annual Conference October 3-5, 2018.*
10. **Calafco Achievement Awards 2018 (due August 1, 2018)**
- a. *Consider a nomination for a Calafco achievement award*
11. **Consider nomination for the Calafco Board of Directors (due Sept 4, 2018): City Member or Public Member**
- a. *Consider a nomination of a City Member or a Public Member to the Calafco Board of Directors*
12. **Designate LAFCo member or staff to vote on behalf of Lake LAFCo at the Calafco Annual Conference**
- a. *Designate voting member to represent Lake LAFCo at the CALAFCo Annual Conference.*

13. Executive Officer' s report.

- a. *Status of Special District Elections*
- b. *Status of Appointment of Special District Redevelopment Agency Oversight Committee*
- c. *Kelseyville CWD MSR and SOI*
- d. *Cobb Reorganization*

14. LAFCo Counsel's report

15. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

16. Correspondence:

17. Adjourn to LAFCO's next regular meeting: Wednesday September 19, 2018 in Clearlake

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:
matter jurisdiction.

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at johnbenoit@surewest.net or by fax at (916) 797-7631. Agenda items are located on the Lake LAFCo Webpage at www.lakelafco.org

LAKE LOCAL FORMATION COMMISSION
MINUTES
May 16, 2018 Regular Meeting

Members Present

Gerry Mills, Chair, Special Districts
Moke Simon, County Member
Bruno Sabatier, City Member
Ed Robey, Public Member
Tina Scott, County Member
Stacy Mattina, City Member
Kenneth Parlet, City Alternate
Victoria Brandon, Special District Alternate
Suzanne Lyons, Public Member Alternate

Staff Present

P. Scott Browne, Legal Counsel
John Benoit, Executive Officer.
Kathleen Moran, Clerk-Analyst

Absent: Jeff Smith, County Alternate.

1. **Call to Order** - Chairman Mills called meeting to order at 9:30 a.m. at the City of Clearlake Council Chambers.

2. **Approval of Minutes** - Motion by Commissioner Sabatier, seconded by Commissioner Scott to approve the Minutes of the March 21, 2018 Regular Meeting. Motion carried by the following vote:

- AYES: Commissioners Brandon, Simon, Mills, Sabatier, Scott and Robey.
- ABSENT: None.
- ABSTAIN: Commissioner Mattina.

3. **Public Comment** – The Chair called for a period of public comment. None were heard.

4. **Consent Agenda** - Motion by Commissioner Sabatier seconded by Commissioner Mattina to authorize payment of expenses for March and April 2018. Motion carried.

Public Hearings

5. Cobb Area Multi-Water Systems Reorganization amending Boundary of the Cobb Area County Water District to include the service areas of the Adams Springs Water District, Alpine Meadows Water System, Pine Grove Water System, County Service Area 7, County Service Area 18, County Service Area 22; and [annexing the territory, properties, and all associated customers served by the] Branding Iron Mutual Water Company, and Hill 9 and 10 Mutual Water Association. Also, dissolution of the Adams Springs Water District, County Service Area 7 (Bonanza Springs), County Service Area 18 (Starview), and County Service Area 22 (Mt. Hannah).

Present: Ben Murphy, General Manager, Cobb Area Water District
Michelle Frederick, State Water Resources Control Board
Jan Coppinger, Lake County Special Districts

EO reviewed the proceedings of the previous two LAFCo meetings. January 17 was an informational Workshop with presentations by the various entities involved in the

reorganization. On March 21, 2018 the Commission adopted Resolutions approving an MSR and Sphere of Influence Update for the Cobb Area County Water District.

EO outlined the necessity for the reorganization, including documented system deficiencies, inadequate water supplies and destruction of systems in 2015 Valley Fire. The reorganization will optimize funding opportunities for the reorganized district. EO noted that there are additional water systems in the SOI update that are not included in this reorganization, and they may be formally accepted in future actions.

Chairman Mills opened the hearing for public input.

Commissioner Robey asked about the rate adjustment process. Mr. Murphy responded that he would be meeting today with John Brincoff to begin a work plan for rate structures. The plan will be reviewed by an independent analyst. For the time being each system will continue to support itself until they budget is finalized. Charges will be tiered and adjusted as necessary. Mr. Murphy will attend Cobb Area Council meetings to inform user constituency of all rate change actions, the process will be done in stages. Ms. Coppinger added that the issue has been under discussion for two years. They have been meeting with the residents and they are in favor of the changes.

Chairman Mills closed the hearing.

Motion by Commissioner Sabatier, seconded by Commissioner Simon to adopt Resolution 2018-0004 A Resolution Making Determinations and Approving the Dissolution of the Adams Springs Water District, County Service Area 7 (Bonanza Springs), County Service Area 18 (Starview), and County Service Area 22 (Mt. Hannah). Resolution passed and adopted by the following vote:

AYES: Commissioners Brandon, Simon, Mattina, Mills, Sabatier, Scott and Robey.

NOES: None.

ABSENT: None.

Motion by Commissioner Brandon, seconded by Commissioner Simon to adopt Resolution 2018-0005 A Resolution Making Determinations and Approving a reorganization including an annexation amending the Boundaries of the Cobb Area County Water District to include the service areas of the Adams Springs Water District, Alpine Meadows Water System, Pine Grove Water System, County Service Area 7, County Service Area 18, County Service Area 22, and [annexing territory, properties, and all associated customers served by the] Branding Iron Mutual Water Company, and Hill 9 and 10 Mutual Water Association – LAFCO File 2017-0001. Resolution passed and adopted by the following vote:

AYES: Commissioners Brandon, Simon, Mattina, Mills, Sabatier, Scott and Robey.

NOES: None.

ABSENT: None.

Commissioner Robey made statement regarding the long-term nature of the project and recommended the project be submitted to Calafco for statewide presentation. EO stated that he has taken that action and it may be on the agenda for the upcoming annual conference.

Ms. Frederick agreed that the project has statewide implications and was a positive experience. She stated that she has invited Ms. Coppinger and Mr. Benoit to present the information at several different meetings where the process was discussed along with knowledge gained from this particularly unique and important project.

Discussion was held on the project itself, entities involved and the cooperative efforts that led to its completion. Ms. Coppinger spoke to the critical need for strong water and sewer systems infrastructure in disaster recovery and how this project could serve as an example for districts both statewide and nationally for emergency planning purposes.

Commissioner Sabatier asked that project updates be provided annually at a minimum. EO agreed. Mr. Murphy thanked the Commission for their support and work to facilitate the reorganization. Ms. Frederick echoed the appreciation and commended Mr. Murphy, Ms. Coppinger, Mr. Benoit and the Commission members for their work. Chairman Mills thanked everyone for their work.

Brief discussion was held on the required Protest Hearing to be held in June as the final step in the process.

6. 2018-2019 Final LAFCo Budget

Chairman Mills opens hearing. No comments were heard, and the hearing was closed.

Motion by Commissioner Mattina, seconded by Commissioner Sabatier to adopt Resolution No. 2018-0006 Adopting a Final LAFCo for Fiscal Year 2018-2019.

Resolution passed and adopted by the following vote:

AYES: Commissioners Brandon, Simon, Mattina, Mills, Sabatier, Scott and Robey.

NOES: None.

ABSENT: None.

7. Letters of Support for AB 3254 and AB 2258

Mr. Browne reported on support letters sent on behalf of the Commission for AB 3254 – Local Government Omnibus Bill, which makes minor technical corrections to language in the Cortese-Knox-Hertzberg Local Government Reorganization Act, and support letter for AB 2258 which establishes a funding program to provide certain grants to LAFCos. The grants would be used to conduct in-depth studies and analyses aimed at improving efficiencies in the local government services.

8. EO and Mr. Browne reported on the Calafco Workshop held in April. EO provided written report of same in Agenda Packet.

9. Executive Officer's report

- Special District member nominations due June 15. All special districts were sent notice of vacancy.
- Attended Water Summit in San Diego as panelist with Jan Coppinger and Michelle Frederick.

- Consolidated Redevelopment Oversight Committee due June 1.

10. Counsel's Report. No new information other than what has already been reported on earlier in the meeting.

11. Commissioner Reports. None.

12. Correspondence. EO received a letter from the Yolo Habitat Conservancy dated April 30, 2018 re: Notice that the Final Yolo Habitat Conservation Plan/Natural Community Conservation Plan is available for review. Information only.

10:40 a.m. Chairman Mills stated that the Commission will convene a Closed Session for the purpose of conducting an annual performance review of legal counsel.

11:09 a.m. Commission convened in open session. Chairman Mills reported that in Closed Session the Commission conducted a performance review of legal counsel, Scott Browne and that it was favorable.

11:09 meeting adjourned. Next regular meeting Wednesday July 18 in Lakeport.

By: _____
Kathleen Moran, Clerk

Lake Local Agency Formation Commission

CLAIMS

May and June 2018

2017-2018 Expenses

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
4.16.18-5.15.18	Browne Legal	\$ 525.00
June 1, 2018	Staff Services May 2018	\$ 4,897.67
June 1, 2018	Cobb	\$ 3,183.80
5.16. 2018- 6.15.18	Browne Legal	\$ 1,837.00
May 16, 2018	Meeting Stipend	\$ 480.00
July 1, 2018	Staff Svcs June 2018	\$ 4,597.67
July 1, 2018	Cobb and K'ville MSR-SOI	\$ 7,081.95
June 21, 2018	RB-CLO Cobb Protest Hearing	\$ 429.28
TOTAL:		\$ 23,032.37

DATED: July 18, 2018

APPROVED: July 18, 2018

Gerry Mills, Chair
Lake Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Account Budgeted	2017-2018 Approved Budget	2017-2018 Actual	Comms	Stipend	Supplies	Memberships	Books	Periodic	Attorney Service	LAFco Clerk	Office Stipend	Staff Svcs	Legal Notices	Trans Travel	Cont Reple	Gen Reserve	Contingency	Insurance	GIS Mapping	Website	Auditor	SOI	MSR-Remaind		
2017-2018 Approved Budget	880,227.00	880,227.00	3,200.00	18,633.00	18,633.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	880,227.00	
JB June 1-30, 2017	\$ 250.00	\$ 250.00	\$ 250.00	\$ 18,633.00	\$ 18,633.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
Browne ending 6.15.17																									
17-18 Calicoo Dues																									
Browne ending 7.15.17																									
JB July 1-31, 2017																									
Calicoo Conf. Reg Question. Moran and Mills																									
JB Calicoo Airfare reimb moran and JB																									
Comm Payroll July 19, 2017																									
JB staff Svcs August 1-31-2017																									
Browne Ending 8.15.17																									
JB Claim September 1-30, 2017																									
Appel Dem Lgt for HVLCSO																									
Browne Ending 8.15.17																									
JB Claim Oct 1-31, 2017																									
JB Claim Oct 1-31, 2017																									
Comm Payroll Sept 20, 2017																									
Comm Payroll November 15, 2016																									
JB Claim November 2017																									
Browne Ending 11.15.17																									
Calicoo Reimb Mills Oct 2017																									
JB Claim December 2017																									
Browne Ending 12.15.17																									
Record Bee/CLO Hodges Annexation																									
Jan 17, 2018 Comm Payroll																									
JB Claim January 2018																									
JB Claim February 2018																									
Browne Ending 1.15.18																									
Browne Claim end 2.15.18																									
Record Bee CLO Cobb MSR SOI																									
JB Claim March 2018																									
JB Claim March 2018																									
Comm Stipend March 21, 18 month																									
Co Supervisor reimbursement Cobb																									
Auditor Reimb IDC 17-18																									
JB Claim April 2018																									
RB-CLO Cobb Legal and Final Budget																									
Browne Ending 4.15.2018																									
LAFco Meeting 5.15.18																									
Staff Svcs May 2018																									
Browne Ending 5.15.18																									
Budget Transfer																									
Browne Ending 6.15.18																									
Kelseyville CWD MSR-SOI																									
Star SVCS June 2018																									
RB-CLO Cobb Pinest Hearing																									
Budget Transfer #2 Legal Notices																									
Remaining in Account	\$ 2,220.00	\$ 250.00	\$ 250.00	\$ 3,985.50	\$ 62.50	\$ 400.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00	\$ 410.00
Expended	\$ (3,060.00)	\$ -	\$ (899.00)	\$ 30.00	\$ (14,997.50)	\$ (3,937.50)	\$ (7,150.00)	\$ (46,588.04)	\$ (4,117.71)	\$ 14.32	\$ (3,984.22)	\$ 1,030.00	\$ (885.89)	\$ (1,545.78)	\$ (1,470.00)	\$ 14.32	\$ 3,984.22	\$ 1,030.00	\$ 1,000.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00

7

LAKE
LOCAL AGENCY FORMATION COMMISSION

July 18, 2018

Senator Mike McGuire
California State Senate
State Capital Room 5061
Sacramento, CA 95814

Subject: **Support of SB 929**

Dear Assembly Senator McGuire:

The Lake Local Agency Formation Commission (LAFCo) is pleased to join the California Association of Local Agency Formation Commissions (CALAFCO) in support of **Senate Bill 929**, which would require all independent special districts have a website by January 1, 2020, thereby increasing transparency.

LAFCOs work very closely with special districts in their role of overseeing the provision of municipal services. For the approximately 50 percent of the independent special districts that have websites today, communication and transparency with the local LAFCo is far more seamless than with the other half that do not have a website. In those instances, the LAFCo is left to creative resourcefulness to gain access to critical contact and agency information, often times requiring the LAFCo to expend a great deal of effort and resources. This information is especially critical for LAFCo when fulfilling their statutory obligations related to conducting Municipal Service Reviews on these districts.

Further, providing information in an easy, accessible and transparent way to all members of the public – especially those being served by the district – is simply good governance.

For these reasons Lake LAFCo supports **SB 929**.

Please do not hesitate to contact me with any questions you may have on our position.

Sincerely,

Gerry Mills
LAFCo Chair

Cc: Chair and Members, Assembly Local Government Committee
Jimmy MacDonald, Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus
Pamela Miller, Executive Director, CALAFCO
Dillon Gibbons, CA Special Districts Association

LAKE
LOCAL AGENCY FORMATION COMMISSION

July 18, 2018

Assembly Member Cecilia Aguiar-Curry
California State Assembly
State Capital Room 5144
Sacramento, CA 95814

Subject: **Support of AB 2238**

Dear Assembly Member Aguiar-Curry:

The Lake Local Agency Formation Commission (LAFCo) is pleased to join the California Association of Local Agency Formation Commissions (CALAFCO) in support **Assembly Bill AB 2238 as amended April 3, 2018**. Specifically of interest to LAFCos is the provision requiring the commission to consider information contained in a local hazard mitigation plan, information contained in a safety element of a general plan, and any maps that identify land as a very high fire hazard zone or land determined to be in a state responsibility area if it is determined that such information is relevant to the area that is the subject of the proposal.

When reviewing proposals for changes of organization or reorganizations, it's important for LAFCos to consider whether or not the proposal is consistent with a city or county general plan and other types of growth plans. Further, considering the impact of specific potential fire hazard threats is an important part of smart growth and development planning. As we collectively work to adapt and evolve the way we respond to the impacts of climate change, these kinds of considerations are important in balancing orderly growth and climate adaptation efforts.

Because **AB 2238** is aligned with CALAFCO's policy to use LAFCo resources to review growth plans to ensure reliable services, orderly growth and sustainable communities, Lake LAFCo is pleased to support this bill.

Please do not hesitate to contact me with any questions you may have on our position.

Sincerely,

Gerry Mills
LAFCo Chair

Cc: Debbie Michel, Chief Consultant, Assembly Local Government Committee
Anton Favorini-Csorba, Consultant, Senate Governance & Finance Committee
Ryan Eisberg, Consultant, Senate Republican Caucus
Pamela Miller, Executive Director, CALAFCO

LAKE LAFCO

MEMORANDUM
JULY 18, 2018

TO: LAFCo Commissioners

FROM: John Benoit, Executive Officer

SUBJECT: Discussion and possible action regarding Counsel Contract Amendment

Counsel is proposing a contract amendment which includes the following language under the "Compensation" section of his contract since not all LAFCo contracts are consistent with regards to reimbursement for out of pocket costs and expenses:

"The monthly payment is compensation not only for time spent directly on Lake LAFCo business, but also for the substantial Attorney investment of time providing special seminars put on by Lake LAFCo such as AB 1234 training and Best Management Practices for Small Districts, and also working with CALAFCo, the Legislative Committee of CALAFCo, CALAFCo University, and attending and presenting in the CALAFCo conferences, all of which benefits Lake LAFCo.

Client further agrees to reimburse all costs and expenses advanced by Attorney on behalf of client, such as facsimile charges, postage, photocopying, travel, legal research, conference registration fees, etc. When costs are incurred for joint CALAFCo projects and workshops such as those listed above, client will be billed only a proportionate share, i.e., the costs will be shared with Attorney's other flat rate LAFCo clients."

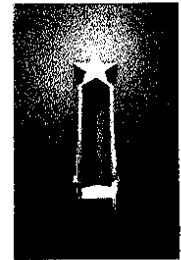
Date: 25 May, 2018

To: LAFCo Commissioners and Staff
CALAFCO Members
Other Interested Organizations

From: CALAFCO Achievement Awards Committee

Subject: **2018 CALAFCO Achievement Award Nominations**

CALAFCO
2018
AWARDS



Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition. *Please carefully review the nomination instructions and note the form has changed with the addition of a new section.*

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations you can submit.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to highlight the most important points of your nomination.
3. Nominations must be limited to no more than 1500 words or 3 pages in length maximum. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount will be returned.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Limit supporting documentation to no more than 5 pages. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount will be returned.
5. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
6. **Nominations and supporting materials must be received no later than 5:00 p.m., Friday, August 3, 2018.** Send nominations via e-mail, or U.S. mail to:

Stephen Lucas, CALAFCO Executive Officer
c/o Butte LAFCo
1453 Downer Street, Suite C
Oroville, CA 95965
slucas@calafco.org

Members of the 2018 CALAFCO Board of Directors Awards Committee are:

Mike Kelley, Committee Chair (Imperial LAFCo, Southern Region)
Cheryl Brothers (Orange LAFCo, Southern Region)
Debra Lake (Humboldt LAFCo, Northern Region)
Margie Mohler (Napa LAFCo, Coastal Region)
Anita Paque (Calaveras LAFCo, Central Region)

mkelley@calafco.org
cbrothers@calafco.org
dlake@calafco.org
mmohler@calafco.org
apaque@calafco.org

Please contact Steve Lucas, CALAFCO Executive Officer, at slucas@calafco.org or (530) 538-7784 with any questions. A list of the previous Achievement Award recipients is attached to this announcement.



2018 Achievement Award Nominations

CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until *Friday, August 3, 2018* in the following categories:

Outstanding CALAFCO Member	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
Distinguished Service Award	Given to a member of the LAFCo community to recognize long-term service by an individual.
Most Effective Commission	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
Outstanding Commissioner	Presented to an individual Commissioner for extraordinary service to his or her Commission.
Outstanding LAFCo Professional	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
Outstanding LAFCo Clerk	Recognizes a LAFCo Clerk for exemplary service during the past year.
Outstanding CALAFCO Associate Member	Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement.
Project of the Year	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
Government Leadership Award	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
Legislator of the Year	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
Mike Gotch Courage and Innovation in Local Government Award	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.
Lifetime Achievement Award	Recognizes any individual who has made extraordinary contributions to the LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least ten years.

May 25, 2018

To: Local Agency Formation Commission
Members and Alternate Members

From: Bill Kirby, Committee Chair
CALAFCO Board Election Committee
CALAFCO Board of Directors



RE: Nominations for 2018/2019 CALAFCO Board of Directors

Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO's Election Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

Northern Region
City Member
Public Member

Central Region
County Member
District Member

Coastal Region
County Member
District Member

Southern Region
City Member
Public Member

The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 4, 2018 at the Tenaya Lodge in Yosemite, CA.

Please inform your Commission that the CALAFCO Election Committee is accepting nominations for the above-cited seats until **Tuesday, September 4, 2018**.

Incumbents are eligible to run for another term. Nominations received by September 4 will be included in the Election Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than September 20 and ballots made available to Voting Delegates at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Tuesday, September 4, 2018. Completed absentee ballots must be returned by September 28, 2018.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.