

**Lake Local Agency Formation Commission**

**Regular Meeting Agenda**

**May 15<sup>th</sup> , 2013 -- 9:30 am**

**City of Clearlake** – City Council Chambers

14050 Olympic Dr. Clearlake, California

*“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”*

Commissioners

Ed. Robey, Chair (Public Member)  
Frank Gillespie (Special District Member)  
Jeri Spittler, (City Member)  
Stacy Mattina (City Member)  
Gerry Mills, (Special Dist. Member)

Denise Rushing, (Vice Chair, County Member)  
Jim Comstock (County Member)

Alternates

Jeff Smith (County Alternate)  
Joey Luiz (City Alternate)  
Jim Abell, (Spec. District Alternate)  
Suzanne Lyons (Public Alternate)

Staff

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
Lora Cecon, Clerk to the Commission

- 1. Call to Order – Roll Call**
- 2. Approval of Minutes – March 20, 2013**
- 3. Public Comment**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

- 4. Consent Agenda**

*Action: Review and authorize payment of expenses for January and February 2013*

**9:30 AM – PUBLIC HEARING:**

- 5. Public Hearing regarding the 2013-2014 Lake LAFCo Final Budget.**

*a. Review Executive Officer’s Report, Conduct Budget Hearing on the Final 2013-2014 Lake LAFCo Budget and Consider Resolution 2013-0003.*

**ACTION ITEMS:**

6. **Appointment of voting and alternate voting representative to vote on behalf of Lake LAFCo at the Calafco Annual conference in August.**
  - a. *Consider appointment of voting and alternate voting representative.*
  
7. **Review and Discuss Calafco Staff Workshop**
  
8. **Calafco Achievement Awards Nominations**
  - a. *Consider a Calafco Achievement Award Nomination*
  
9. **Nominations for Calafco Board of Directors**
  - a. *Consider a nomination of a District or County Member to the Calafco Board*
  
10. **MSR Committee for the Watershed Protection MSR**
  - a. *Receive report and consider MSR Committee for the Watershed Protection (Resources) MSR*
  
11. **Executive Officer' s report**
  - a. *MSR status: Clearlake Oaks and Callayomi Water Districts – Schedule hearings at the July Lake LAFCo meeting*
  
12. **Commissioner Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.
  
13. **Correspondence**
  
14. **Closed Session**

**Subject: Performance Evaluation March 2012 - February 2013**  
**Title: LAFCO Executive Officer**
  
15. **Report of Action from Closed Session**
  
16. **Adjourn to LAFCO's next regular meeting: July 17, 2013 in Lakeport**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*



**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

**Public Comment**

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

**Public Hearings**

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

**Agenda Materials**

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

**Accessibility**

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

**Disclosure & Disqualification Requirements**

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

**Contact LAFCO Staff** LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net) or by fax at (916) 797-7631. Agenda items are located on the Lake County Webpage at <http://www.lakelafco.org>

LOCAL AGENCY FORMATION COMMISSION OF LAKE COUNTY  
MINUTES OF MEETING  
March 20, 2013

PRESENT:

Ed Robey, Chair, Public Member  
Frank Gillespie, Special Districts Member  
Stacey Mattina, City Member  
Denise Rushing, County Member  
Gerry Mills, Special Districts Member  
Jim Comstock, County  
Jeri Spittler, City Member

ALSO PRESENT:

John Benoit, Executive Officer  
Lora Ceccon, Clerk  
Jeff Smith, County Alternate  
Jim Abell, S.D., Alternate  
Suzanne Lyons, Public Alternate

**1. Call to Order/Roll Call**

The meeting was called to order at 9:30 a.m. There was a quorum present.

**2. Closed Session – Performance Evaluation March 2012 – February 2013 – LAFCO Executive Officer**

Moved to the next LAFCO meeting due to Legal Counsel's absence.

**3. Approval of Minutes**

**Commissioner D. Rushing moved to approve the January 16, 2013 minutes, second by Commissioner S. Mattina; motion carried with Commissioner J. Comstock abstaining.**

**4. Public Comment – None**

**5. Consent Agenda**

**Commissioner S. Mattina moved to authorize payment of the January and February 2013 expenses, second by Commissioner J. Comstock; motion carried.**

**9:35 a. m. – Opened Public Hearing**

**6. LACOSAN Sphere of Influence Update**

J. Benoit stated that some comments were received regarding the map (distributed today). Staff recommends adopting the map as is and considering the SOI. Commissioner E. Robey stated that if Lafco approved the entire county as the SOI for LACOSAN, we would have to find that they could serve the entire area; this is better. Commissioner D. Rushing asked if the Full Circle plan is reflected in the

General Plan and this map.

Mark Dellinger, Special District Administrator, stated that Full Circle was the 3<sup>rd</sup> phase. It doesn't address treatment and collection of wastewater; addresses recycling. There is no money to implement Full Circle. It is not really part of the General Plan going forward. More discussion followed.

9:47 a.m. – Closed Public Hearing

**Commissioner D. Rushing moved to adopt Resolution 2013-0001, a Resolution making determinations and approving a sphere of influence update for the Lake County Sanitation District (LACOSAN), motion carried on a roll call vote. (7-0)**

**7. 9:49 a.m. - Public Hearing regarding the 2013 – 2014 Lake LAFCo Proposed Budget**

J. Benoit reviewed the Work Program for 2013-2014. The budget has increased by \$17,000 due to the increase in the Calafco membership. John reviewed the budget by line item. The travel line item was over budget last year due to conference attendance. A short discussion followed regarding conference attendance this year.

John stated that one of his goals for this year is to produce a mapping book. A lengthy discussion followed regarding the cost of MSRs and reliability of existing information. The total budget for MSRs and SOIs is \$31,000.

10:38 a.m. – Closed Public Hearing

**Commissioner D. Rushing moved to adopt Resolution 2013-0002, a Resolution of Lake Local Agency Formation Commission adopting a proposed budget for 2013-2014, motion carried on a roll call vote. (7-0)**

**8. Review and discuss response letter received from Lake County regarding the Lakeport Sphere of Influence**

This item will be continued to the next Lafco meeting so that Counsel can be present.

**9. Review and discuss Draft Proposed Language to Government Code 56133 (Out of Area Service Agreements)**

The proposed amendments to G.C. Section 56133 were included in today's packet. John stated that the Calafco Board voted to approve the changes; that has since blown up. In its present form, John would recommend opposing. Updates will be provided as more information is received.

**10. Review Tag Line Suggestions, Discuss and Consider a Tag Line for Lake LAFCo**

John presented ten possible tag line ideas for the Commissions consideration. A short discussion followed. The Commission agreed to suggestion #1 with some minor changes. "Lake LAFCo *oversees* orderly development and protects *natural resources* and agricultural lands".

10:44 a.m. – Commissioner J. Comstock left the meeting.

**11. MSR Committee for the Watershed Protection MSR**

This committee needs to be an ad hoc committee with specific duties. An Executive Officers memo regarding this item is included in today's packet. Betsy Cawn was assigned to the committee in 2009, and would like to remain as a member. More discussion followed. Ms. Cawn volunteered to recruit members. John would like all areas represented. Continued to next meeting.

11:00 a.m. – Break – Commissioner D. Rushing left the meeting.

11:10 a.m. – resumed meeting

**13. Authorize Staff to attend Calafco Staff Workshop in Davis April 10-12.**

**Commissioner J. Smith moved to authorize Staff to attend the Calafco Staff Workshop in Davis, second by Commissioner S. Mattina; motion carried.**

**14. Executive Officer's Report**

- a. **MSR status: Clearlake Oaks and Callayomi Water Districts and City of Clearlake MSRs** – already discussed
- b. **Fire Chiefs meeting in Lakeport attended by staff** – John stated that he was glad that he attended; it was a good meeting.
- c. **Form 700s need to be filed with the County Clerk**

**15. Commissioner Reports – None**

**16. Correspondence – None**

**12. "All About Lafco" presentation – J. Benoit**

**17. Adjourn to Lafco's next regular meeting: May 15, 2013 in Clearlake**

The meeting was adjourned at 12:00 noon.

# Lake Local Agency Formation Commission

## CLAIMS

March 2013 through April 2013  
FY 2012-2013

1. Authorize payment of the following claims:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
April 1, 2013	Staff Services Mar2013	\$ 4,799.00
April, 1, 2013	Special Projects –Mar 2013	
	CLO,CCWD, LacosanMSR/SOI	\$ 3,100.75
2.16-13 to 3.15.2013	Browne- Legal	\$ 500.00
May 1, 2013	Staff Svcs April 1-30, 2013	\$ 4,590.67
May 1, 2013	Spec. Proj clo,ccwd 4.1-30.13	\$ 3,011.25
3.16-13 to 4.15-13	Browne Legal	\$ 500.00
Apr 24, 2013	RB and CLO Final Budget Notice	\$ 68.63
Feb 21, 2013	Lk Co. IT update GIS Wisely anx	\$ 15.00
Mar 20, 2013	Comm Stipend Lake LAFCo Mtg.	\$ 600.00
April 12, 2013	1/7 share of Calafco Staff Wksh Exp.	\$ 69.03
TOTAL:		\$ 17,254.33

DATED: May 15, 2013

APPROVED: May 15, 2013

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Ed Robey, Chair or Denise Rushing Vice-Chair  
Lake Local Agency Formation Commission

Attest:

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John Benoit  
Executive Officer

Amount Budgeted	Comm Stipend Supplies	Memberships	Books & Periodic	Attorney Service	LAFCO Clerk	Office Stipenc	Staff Svcs	Legal Notices	Trans Travel	Conf Regis	SCI Water	Gen Reserve
2012-2013 Adopted Budget	\$ 5,280.00	\$ 250.00	\$ 860.22	\$ 860.22	\$ 2,000.00	\$ 7,000.00	\$ 48,488.00	\$ 1,000.00	\$ 2,400.00	\$ 1,500.00	\$ 6,000.00	\$ 10,000.00
Accrued exp in 2012-2014 and exp. Brought forward to FY 2013-2014	\$ 5,280.00	\$ 250.00	\$ 860.22	\$ 860.22	\$ 2,000.00	\$ 7,000.00	\$ 48,488.00	\$ 1,000.00	\$ 2,400.00	\$ 1,500.00	\$ 6,000.00	\$ 10,000.00
Calafco Dues FY 2012-2013		\$ 741.00										
Calafco Conf Hotel costs Splitter												
Comm Stipend 7.18.12 meeting	\$ (660.00)											
Conf registration-Calafco												
Lodging for Gerry Mills												
Lodging Calafco Jim Abell												
Staff Svcs July 2012												
Browne 6.16.12-7.15.12												
Staff Svcs August 2012												
Browne 7.17.12-8.15.12												
Browne 8.17.12-9.15.12												
Staff Svcs Sept. 2012												
Staff Svcs Oct 2012												
Browne 9.16.12-10.15.12												
Conf Reimbursement J. Abell												
Conf Reimbursement G Mills												
Conf. Reimbursement J Splitter												
Nov 14, 2012 Comm Mtg. Stipend	\$ (540.00)											
Browne 10.16.12-11.15.12												
lb staff Svcs Nov 2012												
TRANSF to travel Budget												
Staff Svcs Dec 2012												
RB and CLO re: Pub Mem Alt												
Browne 11.16.12-12.15.12												
Browne 12.16.12-1.15.13												
Staff Svcs January 2013												
Comm Stipend 1.16.13	\$ (420.00)											
Staff Svcs Feb 2013												
Auditor Svcs FY 12-13												
RB CLO Lacosan/SCI and 13-14 Budget												
Browne Lgl 1.16.13-2.15.13												
FY 2012-2013 Liability Insurance												
Browne Legal 2.16.13-3.15.13												
Staff Svcs Mar 2013												
Comm Stipend March 20. 2013	\$ (600.00)											
Browne Legal 3.16.13-4.15.13												
Staff Svcs April 2013												
RB and CLO re: final 13-14 Budget												
Jb Share Calafco Swishp Exp												
Lake County IT Feb 2013												
Expenditures to date	\$ (2,220.00)	\$ -	\$ (741.00)	\$ 0	\$ (10,000.00)	\$ (1,041.85)	\$ (40,406.40)	\$ (287.65)	\$ (4,541.13)	\$ -	\$ -	\$ -
Remaining to be expndd	\$ 3,060.00	\$ 260.00	\$ -	\$ 860.22	\$ 958.95	\$ 609.60	\$ 8,081.60	\$ 712.35	\$ (1,210.13)	\$ 1,500.00	\$ 6,000.00	\$ 10,000.00





# LAFCO OF LAKE COUNTY

## EXECUTIVE OFFICER'S REPORT

May 15, 2013

TO: Local Agency Formation Commission  
FROM: John Benoit, Executive Officer  
RE: Final Budget for FY 2013-2014

Since the passage of AB-2838 in 2000, LAFCO has become independent from the County. Costs for the operation of LAFCO were entirely paid by the County including costs for the annual audit, staff time, legal services, miscellaneous office expenses, and insurance.

I provided a "recommended" budget at the March 2013 meeting, which was adopted with a slight decrease in City/County/District Contributions from the previous year. A Budget Justification Report was prepared for that proposed Budget Hearing. Please refer the Budget Justification Report for information on each of the items below. Since that time there have been no events requiring changes to the attached budget.

### SUMMARY OF EXPENSES:

Commission Stipend At the March 2013 meeting the Commission adopted a budget for this item of \$5,280. This is adequate to cover Commissioner Stipends at \$60.00 apiece for 8 Commission meetings during Fiscal Year 2013-2014.

Insurance The Commission recommended in its proposed budget \$1,658.00 for that item. This is the same as last year. Should the County raise its insurance rates for FY 2013-2014, contingency funds will be needed.

Communications LAFCO does not have a specific Communications budget. Communication items are combined in various other categories.

Office Supplies The Commission recommended in its proposed budget \$250.00 for this item. This is the same as this year.

Memberships The Commission recommended in its proposed budget \$758.00 for Calafco dues, a slight increase over this year due to a 2.3% increase.

Books and Periodicals The Commission recommended this budget be \$200.00 which covers the cost of new Cortese-Knox-Hertzberg books and binders.

Attorney Contracts The Commission recommended in its proposed budget \$16,000 for this item. This figure assumes LAFCO Counsel can attend up to 8 LAFCO meetings.

Clerk Support The Commission recommended in its proposed budget \$2,000.00 for this item. This is assuming the Commission meets up to 8 times next fiscal year.

Executive Officer Services The Commission recommended in its proposed budget \$48,488.00 for this item. Notwithstanding a very complex reorganization or incorporation project for Lake LAFCO, this amount should cover LAFCO administration. Complex projects would be fee supported thereby increasing revenue to LAFCO.

Office Expenses This category is based on \$550 per month expenditure of Office expenses. Includes, communications, computer, phone, most copy and postage costs (notwithstanding changes of organization requiring multiple public notices, mileage and misc. office expenses.

Legal Notices/Publications The Commission recommended in its proposed budget \$1,000 for legal notices. This is because of decreased activity due to the number of new projects and costs of legal advertising.

Transportation/lodging The Commission recommended in its proposed budget \$2,400 for this item. This includes miscellaneous mileage and travel, lodging for the Calafco Annual Conference.

Conference Registration The Commission recommended \$1,500 for this item. This will cover the cost of up to 3 Commissioners to attend the annual Calafco conference in Squaw Valley. The Commission needs to make a determination which 3 attendees will represent Lake LAFCo.

Sphere of Influence Updates The Commission recommended in its proposed budget \$12,000 to cover the costs of updating various Spheres of Influence updates as required by the LAFCO Act (Fire and Resources Districts) and \$6,000 to complete the update the City of Clearlake's Sphere of Influence once its General Plan is completed.

Municipal Service Reviews The Commission recommended \$13,000 for updates to Service Reviews including fire and resources districts.

Contingency The Commission recommended in its proposed budget a contingency of \$10,000.00.

Sphere of Influence Mapping The Commission recommended in its proposed budget \$7,500 for mapping. This is the same as this year.

Web Site Maintenance The Commission recommended \$250 for this item. This year the staff has began performing website administrator duties.

Auditor Agreement The Commission recommended \$2,500 for this item per an agreement with the Auditor's office.

General Reserve The Commission recommended in its proposed budget a general reserve fund to be \$10,000.

### SUMMARY OF ANTICIPATED REVENUE

The Commission recommended in its proposed budget anticipated revenue of \$10,000. This is conservative based on the newly adopted fee schedule. To help reduce general fund contributions by the Cities, the Districts and the County unanticipated revenues have been placed into expenditures for municipal service reviews and sphere updates.

While the Final Expenditure Budget is \$127,784.00, the amount to be requested from the Cities, the County and the Independent Special Districts will be slightly more (\$17) at \$87,784.00 for FY 2013-2014. The apportionment for these entities will be: Cities – 33%, County - 33%, and Independent Special Districts – 33%.

### Recommendation:

- a. Review, discuss, amend, and consider the 2013-2014 Final Budget. A budget justification report for FY 2013-2014 including a Municipal Service Review and Sphere of Influence work plan was prepared by staff for the adopted proposed budget at the March 2013 meeting.
- b. Adopt LAFCO Resolution 2013-03 approving a final budget.

**Resolution 2013-0003**

**of the**

**Lake Local Agency Formation Commission**

*Resolution of the Lake Local Agency Formation Commission of Adopting*

*its Final Budget for 2013-2014*

WHEREAS, Lake LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup>; and,

WHEREAS, the Commission has prepared a proposed budget for public review which was adopted on March 15, 2013; and,

WHEREAS, the Executive Officer has prepared a final budget including a budgeted carryover, and contingency; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the final budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2013-2014 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, Lake Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Lake LAFCO hereby adopts the attached final 2013-2014 budget totaling \$147,784.00 in which \$127,784.00 are operational expenditures for LAFCO and \$60,000.00 to consist of carryovers and encumbrances from the FY 2012-2013 budget as shown in Exhibit A.
2. Directs the Executive Officer to transmit the final budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.
3. To implement a Commission directive, establish a reserve account and direct the Executive Officer to deposit 20% of any unallocated rollover into said reserve account up to \$50,000 once the final rollover (carryover from previous budgets) once the audited carryover balance is determined.
4. Request the Lake County Auditor collect the funds as required in Section 56381 of the

government code in the amount of \$87,784.00 to be apportioned as per Government Code 56381. In the event of non-payment of LAFCO funds by any entity subject to the LAFCO's apportionment, the Commission hereby requests and authorizes the Auditor to collect the funds from property tax revenues or any other revenue source and deposit the funds into the LAFCO account.

PASSED AND ADOPTED by the Lake Local Agency Formation Commission at a regular meeting of said Commission held on May 15, 2013 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 15th day of May 2013.

\_\_\_\_\_  
Edward Robey, Chair or Denise Rushing, Vice-Chair,  
Lake LAFCO

Attest:

\_\_\_\_\_  
John Benoit, Executive Officer  
Lake LAFCO

**Exhibit A**  
**F.Y. 2013-2014**  
**Final Budget**  
**Lake Local Agency Formation Commission**

BUDGET: 419-8803

A	B	C	D	E	F	G	H
		2009-2010 Final Budget	2010-2011 Final Budget	2011-2012 Final Budget	2012-2013 Adopted Final Budget	2013-2014 Proposed Budget	2013-2014 Final Budget
4							
5							
6							
7							
8	<b>Expenditure Classification</b>						
9							
10	8803-880.01-12 COMMISSIONERS STIPEND	\$ 7,260.00	\$ 5,280.00	\$ 5,280.00	\$ 5,280.00	\$ 5,280.00	\$ 5,280.00
11	8803-840.22-70 SUPPLIES	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
12	8803-840.20-00 MEMBERSHIPS	\$ 725.00	\$ 725.00	\$ 725.00	\$ 741.00	\$ 758.00	\$ 758.00
13	8803-840.22-72 BOOKS AND PERIODICALS	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
14	8803-840.23-98 ATTORNEY CONTRACTS	\$ 19,800.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
15	8803-840.23-79 Laico Clerk Svcs	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
16	8803-840.23-79 Office Expenses	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
17	8803-840.23-79 Staff Off Svcs	\$ 48,488.00	\$ 48,488.00	\$ 48,488.00	\$ 48,488.00	\$ 48,488.00	\$ 48,488.00
18	8803-880.24-00 LEGAL NOTICES/PUBLICATIONS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
19	8803-840.29-50 TRANS AND TRAVEL (CALAFCO)	\$ 5,000.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
20	8803-880.29-50 CONF REGISTRATION	\$ 3,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
21	8803-840.23-79MSR and SOI	\$ 9,000.00	\$ 8,500.00	\$ 8,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
22	8803-880.23-78 - INSURANCE	\$ 1,658.00	\$ 1,658.00	\$ 1,658.00	\$ 1,658.00	\$ 1,658.00	\$ 1,658.00
23	8803-840.23-80 Geographic Info Data Mapping	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
24	8803-880.23-18 Web Page	\$ 1,000.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
25	8803-880.23-80 AUDITOR-Agreement	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
26	8803-880.23-80 Finance Review	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
27	8803-840.23-79 City SOI	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
28	8803-840.23-79 MSR Completion	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
29	8803-840.23-79 Spheres of Influence	\$ 26,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,000.00	\$ 13,000.00
30	8803-840.23-79 Municipal Service Reviews	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
31	Special District Training	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
32	8803-880.23-80 Audit Encumbrance	\$ 189,381.00	\$ 149,751.00	\$ 149,751.00	\$ 135,767.00	\$ 127,784.00	\$ 127,784.00
33	<b>Total General Services and Supplies</b>	\$ 13,000.00	\$ 12,400.00	\$ 12,400.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
34	8803-880.90-91 Contingency	\$ 7,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
35	0000 General Reserve						
36							
37							
38	<b>TOTAL Expenditure Budget</b>	\$ 209,381.00	\$ 182,151.00	\$ 182,151.00	\$ 155,767.00	\$ 147,784.00	\$ 147,784.00
39							
40	Est Carryover Balance July 1, 2012	\$ (88,000.00)	\$ (84,000.00)	\$ (84,000.00)	\$ (58,000.00)	\$ (50,000.00)	\$ (50,000.00)
41	8803-461.66-10 Est. OTHER REVENUE	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
42							
43	<b>Total Expenditures less anticipated carryover and revenues</b>	\$ 111,381.00	\$ 88,151.00	\$ 88,151.00	\$ 87,767.00	\$ 87,784.00	\$ 87,784.00
44							
45							
46	456.56-30 City/County and Ind. Special District Contrib	\$ 111,381.00	\$ 88,151.00	\$ 88,151.00	\$ 87,767.00	\$ 87,784.00	\$ 87,784.00

30 April 2013

CALAFCO



2013  
Board of Directors

**Chair**  
THEODORE NOVELLI  
Amador LAFCo

**Vice Chair**  
MARY JANE GRIEGO  
Tulare LAFCo

**Secretary**  
JOHN LEOPOLD  
Santa Cruz LAFCo

**Treasurer**  
STEPHEN TOMANELLI  
Riverside LAFCo

JULIE ALLEN  
Tulare LAFCo

MATTHEW BEERMAN  
Stanislaus LAFCo

ROBERT BERGMAN  
Nevada LAFCo

LOUIS CLINNINGHAM  
Ventura LAFCo

LARRY R. DUNCAN  
Butte LAFCo

JERRY GLADBACH  
Los Angeles LAFCo

JULIANA INMAN  
Napa LAFCo

GAY JONES  
Sacramento LAFCo

MICHAEL KELLEY  
Imperial LAFCo

MICHAEL R. MCGILL  
Contra Costa LAFCo

EUGENE MONTANEZ  
Riverside LAFCo

JOSH SUSMAN  
Nevada LAFCo

**Staff**

PAMELA MILLER  
Executive Director

LOU ANN TEXEIRA  
Executive Officer

CLARK ALSOP  
Legal Counsel

MARJORIE BLOM  
Deputy Executive Officer

STEPHEN LUCAS  
Deputy Executive Officer

SAMUEL MARTINEZ  
Deputy Executive Officer

JENI TICKLER  
Executive Assistant

**To:** Local Agency Formation Commission  
Members and Alternate Members

**From:** Jerry Gladbach, Chair  
Board Recruitment Committee  
CALAFCO Board of Directors

**RE: Nominations for 2014 CALAFCO Board of Directors**

Nominations are now open for the fall elections of the Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

The following offices on the CALAFCO Board of Directors are open for nominations.

<u>Northern Region</u>	<u>Central Region</u>	<u>Coastal Region</u>	<u>Southern Region</u>
County Member	City Member	City Member	County Member
District Member	Public Member	Public Member	District Member

The election will be conducted during regional caucuses at the CALAFCO annual conference prior to the Annual Membership Meeting on Thursday, August 29<sup>th</sup>, 2013 at the Resort at Squaw Creek in North Lake Tahoe, CA.

Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited offices until **Monday, July 29<sup>th</sup>, 2013**. Incumbents are eligible to run for another term. Nominations received by July 29<sup>th</sup> will be included in the Recruitment Committee's Report, copies of which will be available at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee. **The nomination forms and materials must be received by the CALAFCO Executive Director no later than Monday, July 29<sup>th</sup>, 2013.**



Please forward nominations to:

CALAFCO Recruitment Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1215 K Street, Suite 1650  
Sacramento, California 95814  
FAX: 916-442-6535

Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to [info@calafco.org](mailto:info@calafco.org). Alternatively, nomination forms and materials can be mailed or faxed to the above address.

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures. Members of the 2014 CALAFCO Recruitment Committee are:

Chair - Jerry Gladbach, Los Angeles LAFCo (Southern Region)  
[jgladbach@calafco.org](mailto:jgladbach@calafco.org) 626-204-6500

Robert Bergman, Nevada LAFCo (Northern Region)  
[rbergman@calafco.org](mailto:rbergman@calafco.org) 530-265-7180

Gay Jones, Sacramento LAFCo (Central Region)  
[gjones@calafco.org](mailto:gjones@calafco.org) 916-874-6458

Mike McGill, Contra Costa LAFCo (Coastal Region)  
[mmcgill@calafco.org](mailto:mmcgill@calafco.org) 925-335-1094

Elliot Mulberg, Associate Member and former CALAFCO Board Member  
[Mulberg@gmail.com](mailto:Mulberg@gmail.com) 916-217-8393

Former CALAFCO Board Member and Associate Member Elliot Mulberg has agreed to once again assist CALAFCO with the election process. We appreciate and value his expertise. Questions about the election process can be directed to him at [elliott@mulberg.com](mailto:elliott@mulberg.com) or 916-217-8393.

*Please consider joining us!*

Enclosures

## **Board of Directors Nomination and Election Procedures and Forms**

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

### **1. APPOINTMENT OF A RECRUITMENT COMMITTEE**

- a. Following the Annual Membership Meeting the Board shall appoint a Committee of four members of the Board. The Recruitment Committee shall consist of one member from each region whose term is not ending.
- b. The Board shall appoint one of the members of the Recruitment Committee to serve as Chairman. The CALAFCO Executive Officer shall appoint a CALAFCO staff member to serve as staff for the Recruitment Committee in cooperation with the CALAFCO Executive Director.
- c. Each region shall designate a regional representative to serve as staff liaison to the Recruitment Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFcos across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

### **2. ANNOUNCEMENT TO ALL MEMBER LAFcos**

- a. No later than three months prior to the Annual Membership Meeting, the Recruitment Committee Chair shall send an announcement to each LAFco for distribution to each commissioner and alternate. The announcement shall include the following:
  - i. A statement clearly indicating which offices are subject to the election.
  - ii. A regional map including LAFcos listed by region.
  - iii. The dates by which all nominations must be received by the Recruitment Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFco marked "Received too late for Nominations Committee action."
  - iv. The names of the Recruitment Committee members with the Committee Chair's LAFco address and phone number, and the names and contact information for each of the regional representatives.
  - v. The address to send the nominations forms.
  - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
- b. No later than four months before the annual membership meeting, the Recruitment Committee Chair shall send an announcement to the Executive Director for distribution to each member LAFco and for publication in the newsletter and on the website. The announcement shall include the following:

**Key Timeframes for  
Nominations Process**

Days*	
90	Nomination announcement
30	Nomination deadline
14	Committee report released

\*Days prior to annual membership meeting

- i. A statement clearly indicating which offices are subject to the election.
  - ii. The specific date by which all nominations must be received by the Recruitment Committee. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for Recruitment Committee action."
  - iii. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - iv. Requirement that nominated individual must be a commissioner or alternate commissioner from a member in good standing within the region.
- c. A copy of these procedures shall be posted on the web site.

### **3. THE RECRUITMENT COMMITTEE**

- a. The Recruitment Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Recruitment Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Member by the beginning of the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.
- g. Regional elections shall be conducted as described in Section 4 below. The representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
- h. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Recruitment Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

**4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING**

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing no later than 30 days prior to the annual meeting.
- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the executive director no later than three days prior to the annual meeting.
- e. LAFCos voting under this provision may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Recruitment Committee.

**5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING**

- a. The Recruitment Committee Chairman, another member of the Recruitment Committee, or the Chair's designee (hereafter called the Presiding Officer) shall:
  - i. Review the election procedure with the membership.
  - ii. Present the Recruitment Committee Report (previously distributed).
  - iii. Call for nominations from the floor by category for those seats subject to this election:
    1. For city member.
    2. For county member.
    3. For public member.
    4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy.
- e. The Presiding Officer shall then conduct the election:
  - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
    1. Name the nominees and offices for which they are nominated.
    2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
  - ii. For categories where there are more candidates than vacancies, the Presiding Officer

shall:

1. Poll the LAFcos in good standing by written ballot.
2. Each LAFco in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
3. With assistance from CALAFco staff, tally the votes cast and announce the results.

iii. Election to the Board shall occur as follows:

1. The nominee receiving the majority of votes cast is elected.
2. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election.
3. In case of tie votes:
  - a. A second run-off election shall be held with the same two nominees.
  - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.
4. In the case of two vacancies, any candidate receiving a majority of votes cast is elected.
  - a. In the case of no majority for either vacancy, the three nominees receiving the three highest number of votes cast shall face each other in a run-off election.
  - b. In the case of no majority for one vacancy, the two nominees receiving the second and third highest number of votes cast shall face each other in a run-off election.
  - c. In the event of a tie, a second run-off election shall be held with the tied nominees. If there remains a tie after the second run-off election the winner shall be determined by a draw of lots.

## 6. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies, names will be listed in the order nominated.
- b. The Recruitment Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFco may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

## 7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive

Director within 15 days of the certification of the election.

## 8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

*These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, 12 February 2010, 18 February 2011, and 29 April 2011. They supersede all previous versions of the policies.*

## CALAFCO Regions



The counties in each of the four regions consist of the following:

**Northern Region**

Butte  
Colusa  
Del Norte  
Glenn  
Humboldt  
Lake  
Lassen  
Mendocino  
Modoc  
Nevada  
Plumas  
Shasta  
Sierra  
Siskiyou  
Sutter  
Tehama  
Trinity  
Yuba

**CONTACT:** Steve Lucas, Butte LAFCo  
slucas@buttecounty.net

**Southern Region**

Orange  
Los Angeles  
Imperial  
Riverside  
San Bernardino  
San Diego

**CONTACT:** Sam Martinez,  
San Bernardino LAFCo  
smartinez@lafco.sbcounty.gov

**Coastal Region**

Alameda  
Contra Costa  
Marin  
Monterey  
Napa  
San Benito  
San Francisco  
San Luis Obispo  
San Mateo  
Santa Barbara  
Santa Clara  
Santa Cruz  
Solano  
Sonoma  
Ventura

**CONTACT:** Lou Ann Texeira, Contra Costa  
LAFCo  
ltexe@lafco.cccounty.us

**Central Region**

Alpine  
Amador  
Calaveras  
El Dorado  
Fresno  
Inyo  
Kern  
Kings  
Madera  
Mariposa  
Merced  
Mono  
Placer  
Sacramento  
San Joaquin  
Stanislaus  
Tulare  
Tuolumne  
Yolo

**CONTACT:** Marjorie Blom, Stanislaus LAFCo  
blomm@stancounty.com

## Board of Directors 2013 Nominations Form

### ***Nomination to the CALAFCO Board of Directors***

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)     City     County     Special District     Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual  
Membership Meeting of the Association.

\_\_\_\_\_  
LAFCo Chair

\_\_\_\_\_  
Date

#### **NOTICE OF DEADLINE**

Nominations must be received by **July 29, 2013**  
to be considered by the Recruitment Committee.  
Send completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814



Date Received _____
------------------------

## Board of Directors Candidate Resume Form

Nominated By: \_\_\_\_\_ LAFCo Date: \_\_\_\_\_

Region (please check one):  Northern  Coastal  Central  Southern

Category (please check one):  City  County  Special District  Public

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Office \_\_\_\_\_ Mobile \_\_\_\_\_

e-mail \_\_\_\_\_ @ \_\_\_\_\_

Personal and Professional Background:

LAFCo Experience:

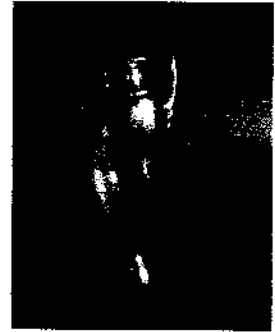
CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

**NOTICE OF DEADLINE**

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to be considered by the Recruitment Committee.  
Send completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814



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SAMUEL MARTINEZ  
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JENI TICKLER  
Executive Assistant

**Date:** 30 April 2013

**To:** LAFCo Commissioners and Staff  
CALAFCO Members  
Other Interested Organizations

**From:** Matthew Beekman, Co-Chair  
Michael McGill, Co-Chair  
CALAFCO Achievement Awards Committee

**RE: 2013 CALAFCO Achievement Award Nominations**

Each year at the annual conference, CALAFCO recognizes outstanding achievements by dedicated and committed individuals from throughout the state to LAFCo, CALAFCO and LAFCo principles through the annual Achievement Awards.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of Cortese-Knox-Hertzberg and LAFCo. We invite you to use this opportunity to nominate the people and agencies you feel deserve this important recognition.

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to summarize the most important points of your nomination.
3. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Endorsement letters from third parties are not necessary.
5. **Nominations and supporting materials must be received no later than 5:00 p.m., Tuesday, July 9, 2013.** Send nominations via e-mail, fax, or U.S. mail to:

Marjorie Blom  
Stanislaus LAFCo  
1010 Tenth Street, 3<sup>rd</sup> Floor  
Modesto, CA 95354  
Fax (209) 525-7643  
E-mail: blommm@stancounty.com

Please contact Marjorie with any questions at (209) 525-7660. A list of the previous Achievement Award recipients is attached to this announcement.



# **Nomination Form**

**NOMINEE**

**Person or Agency Being Nominated:**

- Name
- Organization
- Address
- Phone/E-mail

**NOMINATION CATEGORY** (check one – see category detail on attached sheet)

- Outstanding CALAFCO Member
- Distinguished Service Award
- Most Effective Commission
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Outstanding LAFCo Clerk
- Project of the Year
- Government Leadership Award
- Legislator of the Year
- Mike Gotch Courage and Innovation in Local Government Award

**NOMINATION SUBMITTED BY:**

- Name:
- Address:
- Phone:
- E-mail:

**ACHIEVEMENTS**

Please indicate the reasons why this person or agency deserves to be recognized (Use additional sheets as needed):



## 2013 Achievement Award Nominations

### **CALAFCO ACHIEVEMENT AWARD CATEGORIES**

CALAFCO recognizes excellence within the LAFCo community by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until Tuesday, July 9<sup>th</sup> 2013, in the following categories:

<b>Outstanding CALAFCO Member</b>	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
<b>Distinguished Service Award</b>	Given to a member of the LAFCo community to recognize long-term service by an individual.
<b>Most Effective Commission</b>	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
<b>Outstanding Commissioner</b>	Presented to an individual Commissioner for extraordinary service to his or her Commission.
<b>Outstanding LAFCo Professional</b>	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
<b>Outstanding LAFCo Clerk</b>	Presented to a LAFCo Clerk for service above and beyond the call of duty.
<b>Project of the Year</b>	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
<b>Government Leadership Award</b>	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
<b>Legislator of the Year</b>	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
<b>Mike Gotch Courage and Innovation in Local Government Award</b>	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.