

**Lake Local Agency Formation Commission**

**Regular Meeting Agenda**

**Wednesday March 19, 2025 -- 9:30 am**

**City of Lakeport** – City Council Chambers  
225 Park Street Lakeport, California

Website: [www.lakelafco.org](http://www.lakelafco.org)

***Zoom meeting for public:*** LAFCo has decided to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

*The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Lake LAFCo website. Agenda materials are also available on the Lake LAFCo website at [www.lakelafco.org](http://www.lakelafco.org)*

Lake LAFCo is inviting you to a scheduled Zoom meeting.

Topic: Lake LAFCo

Time: Mar 19, 2025 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82623288137?pwd=biDqJHZFhd0rZFQEmQOCE6hIIYw2ax.1>

Meeting ID: 826 2328 8137

Passcode: 029250

Dial by your location

1 (669) 900-9128 (San Jose)

1 (669) 444 9171 (US)

***“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”***

**Commissioners**

Stacey Mattina, Chair (City)  
Dirk Slooten, Vice Chair (City)  
Bruno Sabatier, (County)  
Stan Archacki, (Special Dist.)  
Jim Scholz (Special District)  
Ed Robey, (Public Member)  
Jessica Pyska, (County)

**Commission Alternate Members**

Kirsten Priebe, (Spec. District Alternate)  
Vacant, (Public Alternate)  
Brad Rasmussen, (County Alternate)  
Kenneth Parlet, (City Alternate)

**Staff**

Larkyn Feiler, Executive Officer  
P. Scott Browne, Legal Counsel

**1. Call to Order – Roll Call**

**2. Public Comment**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

**3. Oath of Office for Incoming Commissioner**

Swearing in of appointed Commissioner Kenneth Parlet, City Alternate Member.

**ACTION ITEMS:**

**4. Approval of Minutes**

a. Review and approve January 15, and February 19, 2025 meeting minutes.

**5. Approval of Claims**

a. Review and authorize payment of expenses for January and February 2025.

**PUBLIC HEARING:**

**6. Public Hearing - Proposed LAFCo Budget for FY 2025-26**

a. Conduct a Public Hearing, consider and discuss the budget justification report, and amend the proposed budget, as necessary.

b. Adopt Resolution No. 2025-01 approving a Proposed Budget for FY 2025-26.

**WORKSHOP:**

**7. Fire Protection Districts Municipal Service Review and Sphere of Influence**

a. Conduct a Continued Workshop on the Draft Fire Districts MSR/SOI Update.

b. Set a public hearing for adoption at the next regular LAFCo meeting.

**ACTION ITEMS:**

8. **Proposed Policy Amendment - Indemnification Legislation (SB 1209)**
  - a. Second reading of the proposed policy amendment, unless otherwise waived.
  - b. Review and discuss the proposed policy amendment, including any requested modifications.
  - c. Adopt Resolution No. 2025-02 to establish the policy amendment and rescind voluntary indemnification.
  
9. **FY 2024-25 Budget Amendment and Subscription Agreement with Streamline Platform**
  - a. Adopt Resolution No. 2025-03 to approve a FY 2024-25 Budget Amendment to reallocate \$800 from Clerk Services to Web Page and authorize the Chair to execute a Subscription Agreement with Streamline Platform for website services starting April 1, 2025 with a \$500 one-time migration fee and \$150 monthly subscription fee.

**OTHER ITEMS:**

10. **Correspondence** None
11. **Executive Officer's Report**
  - a. Reminder - Commissioners must file a [Form 700](#) (Statement of Economic Interest) by **April 1, 2025**. For questions, please contact Deputy County Clerk at (707) 263-2311 or [clerkauditor@lakecountyca.gov](mailto:clerkauditor@lakecountyca.gov), or LAFCo staff.
  - b. CALAFCO Updates
  - c. Save the Date for the 2025 CALAFCO Conference on October 22 – 24 at Wyndham Bayside Hotel in San Diego.
  - d. Recruitment for Public Alternate Member for a vacated seat with term ending in May 2025 to commence in early April and proposed for Commission review of applications received at the May 21, 2025 Commission meeting.
12. **LAFCo Counsel's Report**
13. **Commissioner Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

14. **Adjourn to the next LAFCo regular meeting on May 21, 2025 at 9:30 AM in Clearlake**

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.**

### Public Comment

Members of the public may address the Commission on items within LAFCo's Jurisdiction not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

### Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

### Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

### Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

### Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

### Contact LAFCO Staff

LAFCo staff may be contacted at 530.632.4406 or by mail at Lake LAFCO Larkyn Feiler, Executive Officer (P.O. Box 348, Yuba City, CA 95992) or by email at [lake.lafco@gmail.com](mailto:lake.lafco@gmail.com) Agenda packets are located on the Lake LAFCo Webpage at [www.lakelafco.org](http://www.lakelafco.org)