

Lake Local Agency Formation Commission (LAFCo)

Regular Meeting Agenda

Wednesday, September 16, 2026 -- 9:30 am

City of Clearlake – City Council Chambers
14050 Olympic Drive, Clearlake, CA 95422

Website: www.lakelafco.org

The public may participate in the teleconference using the Zoom meeting details below.

<https://us06web.zoom.us/j/88482649374?pwd=D5mTtKDv8RaTOzfaSnMp5lJQaGyUOr.1>

Meeting ID: 884 8264 9374
Passcode: 547935

Dial by your location
1 (669) 900-9128 (San Jose)

Commissioners

Stacey Mattina, Chair (City)
Dirk Slooten, Vice Chair (City)
Bruno Sabatier (County)
Jessica Pyska (County)
Jim Scholz (Special District)
Stan Archacki (Special District)
Ed Robey (Public Member)

Commission Alternate Members

Kirsten Priebe (Special District Alternate)
Brad Rasmussen (County Alternate)
Kenneth Parlet (City Alternate)
Dennis Darling (Public Alternate)

Staff

Larkyn Feiler, Executive Officer
P. Scott Browne, Legal Counsel

1. Call to Order – Roll Call

2. Public Comment

The public may address the Commission on any matter within LAFCo jurisdiction that is not on the agenda. There is a three-minute limit, and no action will be taken.

ACTION ITEMS:

3. Approval of Minutes

Consider approval of the minutes of the June 17, 2026 LAFCo meetings.

4. Approval of Claims

Consider approval of the payment of claims for June, July, and August 2026.

PROTEST HEARING:

5. Protest Hearing and Determination of the Value of Written Protests for the Scotts Valley Water Conservation District Dissolution (File No. DIS-2026-01)

Conduct a Protest Hearing to receive written protests filed against the Scotts Valley Water Conservation District Dissolution proposal, determine the value of written protests received and not withdrawn by the close of the hearing, and consider one of the following actions:

- a. If insufficient written protests are received, adopt Resolution No. 2026-05 ordering the Scotts Valley WCD Dissolution (File No. DIS-2026-01) change of organization without an election.
- b. If sufficient written protests are received, direct staff to return with written results and a resolution for consideration either ordering an election or terminating the proceedings as appropriate for the Scotts Valley WCD Dissolution (File No. DIS-2026-01).

ACTION ITEMS:

6. Proposed Bylaws Amendment - Conflict of Interest Code and Financial Disclosure

Review and discuss a proposed bylaws amendment to designate the FPPC as the filing officer for the Statement of Economic Interests and address outdated information; and consider directing staff to circulate the amendment for comments and set a second reading at the November 18, 2026 LAFCo meeting.

7. Potential Butte LAFCo On-call Staffing Services Arrangement

Discuss a potential arrangement with Butte LAFCo for on-call staffing services and consider directing staff to return with a Staffing Services Agreement for consideration.

OTHER ITEMS:

8. Correspondence

9. Executive Officer's Report

10. LAFCo Counsel's Report

11. Commissioner Reports

Commissioners may discuss items and issues of concern to their constituency, LAFCo, and legislative matters.

12. Adjourn to the next meeting on November 18, 2026 at 9:30 AM in Lakeport

The Commission may take action on any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority (GOV § 56325).

Public Comment

Members of the public may address the Commission on items within LAFCo jurisdiction not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 3 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's testimony to 3 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Agenda packets are located on the LAFCo website at www.lakelafco.org. Materials related to an item on the agenda submitted after distribution are available, to the extent feasible, on the LAFCo website.

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair accessible.

Contact LAFCo Staff

LAFCo staff may be contacted at: (530) 632-4406, PO Box 348, Yuba City, CA 95992, or lake.lafco@gmail.com.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to LAFCo must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCo proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Lake Local Agency Formation Commission (LAFCo)

DRAFT Meeting Minutes

Wednesday, June 17, 2026 at 9:30 AM

City of Lakeport – City Council Chambers
225 Park Street Lakeport, CA 95453

1. Call to Order – Roll Call

The meeting was called to order at 9:30 am. Commissioners Mattina, Slooten, Robey, Scholz, Priebe (seated for Archacki), and Alternates Parlet and Darling were present. Commissioners Sabatier, Pyska, Archacki, and Alternate Rasmussen were absent. Larkyn Feiler, Executive Officer (EO) and Marsha Burch, Legal Counsel (via Zoom) were present.

2. Public Comment None

ACTION ITEMS:

3. Approval of Claims

Upon motion of Commissioner Robey and second by Commissioner Slooten, the payment of claims for March, April, and May 2026 were unanimously approved.

PUBLIC HEARINGS:

4. Change of organization for Scotts Valley WCD Dissolution (File No. DIS-2026-01)

Chair Mattina opened the Public Hearing on the proposal for dissolution of the Scotts Valley Water Conservation District at 9:32 am. EO Feiler presented the item.

Chair Mattina opened the public comment period at 9:37 am.

Delieene Shores provided comments about the continued flooding that occurs in the winter on Scotts Valley ranches and agricultural lands, the lack of water in the summer for certain areas, and an overall concern that dissolution of the district would put the residents of the area in a precarious situation. Ms. Shores commented that there are new generations coming up and it is important that information is made available and understood by the Scotts Valley residents because many were not aware of the district, and while it has been inactive, there is work that needs to be done and this is an opportunity to come together and get involved. Ms. Shores asked for more information regarding the Town Hall meeting where the topic of district dissolution was discussed.

EO Feiler did not have additional information to provide regarding the Town Hall meeting, and Commissioner Robey noted that it is common for public meetings to be published in the newspaper. Commissioner Robey further commented that it appears that the main concern is that the residents will lose a resource that could be beneficial with dissolution of the district. Ms. Shores confirmed that losing the opportunity for oversight is a concern. Commissioner Robey noted that the district has been inactive and unproductive for years.

EO Feiler clarified that the public hearing notice was published in the newspaper and mailed to landowners and registered voters, and the LAFCo process also includes a protest hearing that is also published in the newspaper and mailed to landowners and registered voters and provides an opportunity to overturn the Commission's action. Chair

Mattina noted that upon dissolution, the residents would be in the care of the County and would receive more attention than the district has provided. Alternate Commissioner Parlet noted that on page 18 of the packet it states that the funds, money, or property of the dissolved district shall be used for the benefit of the lands, inhabitants, and taxpayers within the territory of the dissolved district by the Successor Agency, and noted that the district has been inactive for 54-years and residents can get involved with the County.

Betsy Cawn, The Essential Public Information Center, provided comments about the district had two Board members 7-years ago and took actions so the district has not been inactive for 54-years, there was almost no information presented regarding the potential district dissolution at the Town Hall meeting referenced in the packet, the Municipal Advisory Council (MAC) for this area does not have support to promulgate information, the County did not provide written information to residents regarding the potential dissolution prior to the legal notice mailed for the public hearing, the property owners should be allowed to respond to and learn about the district, it is extremely important that the district retain its validity, Scotts Valley is a precious place that needs protection, to date the Watershed Protection District and the County Department of Water Resources have not done anything to help property owners to avoid hazards of longstanding failed or failing flood control facilities, it costs nothing to do nothing and allow the district to remain, and it is important for the property owners to understand what they have and what they would be losing if the district is dissolved and to be given a chance to make an informed and educated decision.

Commissioner Robey asked the speaker about the last time the district did something that benefited the residents, based on the records reviewed. Ms. Cawn responded that the district has taken action in the form of asking the Watershed Protection District to manage the flood control facilities over which it has responsibility.

EO Feiler responded to the comment that it does not cost anything to allow the district to remain, noting that it is accurate for the way the district has been operating which has been not providing services; however, it is not simply a matter of reinstating a Board of Directors for an inactive district. It would require money to have an active district that provides services in the form of an assessment or special tax because it is expensive to implement public projects and since the district has been inactive (i.e. not providing services), a LAFCo application would be required to activate powers in order for the district to provide services. EO Feiler also noted that the only activity in the district's account is interest income and paying for the cost of elections to recruit board members.

Peter Bazzano, Property Tax Manager for the Lake County, provided comments about the regular process of the County Auditor-Controller's Department to review accounts with no activity over extended periods, such as decades, which is how the district was identified as inactive. Mr. Bazzano noted that there has been a cost for the lack of district activity and the district's inactivity has reached the point of warranting dissolution so that services can be provided.

Alternate Commissioner Parlet commented that on page 8 of the packet it states six reasons justifying the original formation of the district which includes working cooperatively with existing government agencies, and noted that the County cannot do the work of the district while the district exists since it is a duplication of services.

Chair Mattina closed the public comment period and public hearing at 9:59 am.

Upon motion of Commissioner Slooten and second by Commissioner Robey, the Commission unanimously approved the following actions on the proposal:

- a. Found the Scotts Valley WCD Dissolution (File No. DIS-2026-01) proposal exempt from CEQA pursuant to Title 14 of the California Code of Regulations § 15061(b)(3) and directed the Executive Officer to file a Notice of Exemption; and
- b. Adopted Resolution No. 2026-03 approving the Scotts Valley WCD Dissolution (File No. DIS-2026-01) proposal subject to terms and conditions.

5. Fiscal Year 2026-27 Final LAFCo Budget and Work Program

Chair Mattina opened the Public Hearing on the Fiscal Year 2026-27 Final Budget at 10:02 am. EO Feiler presented the item and noted that there were no changes from the prior hearing on the proposed budget; no comments were received; and the total LAFCo budget amount to be apportioned between the County, Cities, and Special Districts is \$144,453 for FY 2026-27, which is an increase of \$1,019.48 from the prior fiscal year.

Chair Mattina opened the public comment period at 10:04 am.

No public comments were provided.

Chair Mattina closed the public comment period and public hearing at 10:04 am.

Upon motion of Commissioner Slooten and second by Commissioner Robey, adoption of Resolution No. 2026-04 approving the Fiscal Year 2026-27 Final Budget was unanimously approved.

ACTION ITEMS:

6. Extension of Agreement for Staff Transition Services

EO Feiler presented the item to extend the agreement with John Benoit to continue to provide staff transition services through June 30, 2027 and within LAFCo's budget.

Upon motion of Commissioner Slooten and second by Commissioner Robey, authorization for an eleventh amended agreement with John Benoit for a one-year extension of time for transition services to the LAFCo Executive Officer was unanimously approved.

7. CALAFCO Annual Conference Attendance - Sacramento

EO Feiler presented the item to consider attendance and voting delegate for the 2026 CALAFCO Annual Conference on October 21 - 23 at the Sheraton Grand Sacramento Hotel.

Commissioner Robey expressed interest in attending the conference.

Upon motion of Commissioner Slooten and second by Commissioner Robey, nomination of Commissioner Robey as the 2026 CALAFCO Voting Delegate and EO Feiler as the Alternate Voting Delegate was unanimously approved.

OTHER ITEMS:

8. Correspondence

EO Feiler noted the following two items received.

- a. CALAFCO's Priorities for 2026 and Beyond - Board Retreat February 26, 2026
- b. CALAFCO Member Update May 2026

9. Executive Officer's Report

EO Feiler reported on the CALAFCO Staff Workshop in Pismo Beach and pre-application activities with the Hidden Valley Lake CSD regarding submittal of an application for the Valley Oaks subdivision annexation.

10. LAFCo Counsel's Report None

11. Commissioner Reports None

12. Adjourn to the next meeting on September 16, 2026 at 9:30 AM in Clearlake

The meeting was adjourned at 10:19 am.

Lake Local Agency Formation Commission

CLAIMS – June 2026 FY 2025-26 Expenses

June 2026

Reference #	Recipient	Account	Description	Subtotal	Total
June 17 meeting	Commissioners	500-101	Commissioners Stipend		\$600.00
Invoice #1503	Law Office of P. Scott Browne	750-564	Attorney Contracts		\$2,046.43
Invoice #2026-0006	John Benoit	750-560	Staff Services		\$468.75
Invoice #2026-06	Larkyn Feiler	750-560	Staff Services	\$5,208.75	\$5,356.23
		750-560	Office Expenses	\$147.48	
Receipt #2026000424	County of Lake County Clerk	750-560	Office Expenses (Record NOE)		\$50.00
				Total Claims	\$8,521.41

APPROVED: September 16, 2026

Stacey Mattina, Chair
or Dirk Slooten, Vice-Chair

Attest:

Larkyn Feiler
Executive Officer

Lake LAFCo FY 2025-26
General Services and Supplies Expenditure Summary

Expenditure Classification	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Commissioners Stipend	\$6,600.00			\$900.00		\$1,000.00		\$700.00		\$900.00			\$600.00	\$4,100.00
Supplies	\$250.00													\$0.00
Memberships	\$2,268.00	\$2,268.00												\$2,268.00
Books and Periodicals	\$200.00													\$0.00
Attorney Contracts	\$25,637.62	\$2,046.43	\$2,046.43	\$2,046.43	\$2,046.43	\$2,046.43	\$2,046.43	\$2,046.43	\$2,046.43	\$2,213.93	\$2,046.43	\$2,046.43	\$2,046.43	\$24,724.66
LAFCo Clerk Services	\$4,460.29													\$0.00
Office Expenses	\$7,200.00			\$103.74	\$50.12	\$138.11		\$107.44	\$143.40	\$253.76		\$338.15	\$197.48	\$1,332.20
Staff Office Services	\$54,067.61	\$1,525.00	\$2,815.00	\$2,655.00	\$2,607.50	\$4,488.75	\$630.00	\$2,295.00	\$4,230.00	\$6,790.00	\$3,222.50	\$4,128.75	\$5,677.50	\$41,065.00
Legal Notices/Publications	\$1,400.00								\$120.52			\$210.36		\$330.88
Transportation and Travel	\$6,600.00				\$3,830.07							\$753.93		\$4,584.00
Conference Registration/Training	\$3,050.00		\$2,800.00							\$1,075.00				\$3,875.00
Insurance	\$1,400.00													\$0.00
Records Retention and Mapping	\$6,000.00								\$210.00					\$210.00
Web Page	\$1,800.00	\$1,350.00												\$1,350.00
Auditor/City - Agreement	\$2,500.00								\$2,500.00		\$16,250.00			\$18,750.00
Spheres of Influence (SOI)	\$20,000.00													\$0.00
Municipal Service Reviews (MSR)	\$45,000.00	\$517.50												\$517.50
Special/Complex projects	\$24,500.00	\$250.00			\$500.00		\$812.50							\$1,562.50
TOTAL	\$212,933.52	\$7,956.93	\$7,661.43	\$5,705.17	\$9,034.12	\$7,673.29	\$3,488.93	\$5,148.87	\$9,250.35	\$11,232.69	\$21,518.93	\$7,477.62	\$8,521.41	\$104,669.74

A Budget Amendment was approved on 3/18/2026 by Resolution No. 2026-02 as follows:

Expenditure Classification	Original	Change	Amended
Office Expenses:	\$7,200.00	-\$3,250.00	\$3,950.00
Transportation and Travel:	\$6,600.00	-\$825.00	\$5,775.00
Conference Registration:	\$3,050.00	\$825.00	\$3,875.00
Records Retention and Mapping:	\$6,000.00	-\$3,000.00	\$3,000.00
Auditor/City - Agreement:	\$2,500.00	\$16,250.00	\$18,750.00
Contingency:	\$10,000.00	-\$10,000.00	\$0.00

Lake Local Agency Formation Commission

CLAIMS – July and August 2026

FY 2026-27 Expenses

July 2026

Reference #	Recipient	Account	Description	Subtotal	Total
Invoice #1508	Law Office of P. Scott Browne	750-564	Attorney Contracts		\$2,046.43
Invoice #2026-0007	John Benoit	750-560	Special Project (Upper Lake)		\$2,000.00
Invoice #2026-07	Larkyn Feiler	750-560	Staff Services		\$3,420.00
Statement #0001480679	Newspaper (Record-Bee/CLO)	750-564	Legal Notices/Publications		\$253.39
Receipt #055218	USPS	750-560	Office Expenses (Postage)		\$180.40
Invoice #2026-MD-14	CALAFCO	700-451	Memberships		\$2,335.00
Invoice #378152	Civic Plus (Streamline)	750-560	Web Page (DocAccess)		\$4,200.00
Total Claims					\$14,435.22

August 2026

Reference #	Recipient	Account	Description	Subtotal	Total
Invoice #1513	Law Office of P. Scott Browne	750-564	Attorney Contracts		\$2,046.43
Invoice #2026-0009	John Benoit	750-560	Staff Services	\$125.00	\$2,875.00
		750-560	Special Project (Upper Lake)	\$2,750.00	
Invoice #2026-08	Larkyn Feiler	750-560	Staff Services		\$1,620.00
Finance Services Agreement	City of Clearlake	750-560	Auditor/City - Agreement		\$2,500.00
Invoice #D4F1EEB3-0003	Streamline	750-560	Web Page		\$1,886.40
Invoice #1261	CALAFCO	700-453	Conference Registration		\$1,580.00
Total Claims					\$12,507.83

APPROVED: September 16, 2026

Stacey Mattina, Chair
or Dirk Slooten, Vice-Chair

Attest:

Larkyn Feiler
Executive Officer

Lake LAFCo FY 2026-27
General Services and Supplies Budget Expenditure Summary

Fund/Dept. 419-5020

	Expenditure Classification	Budget	July	Aug	Total	%	Remaining
500-101	Commissioners Stipend	\$6,600			\$0.00	0%	\$6,600.00
600-235	Supplies	\$250			\$0.00	0%	\$250.00
700-451	Memberships	\$2,336	\$2,335.00		\$2,335.00	100%	\$1.00
700-450	Books and Periodicals	\$200			\$0.00	0%	\$200.00
750-564	Attorney Contracts	\$30,000	\$2,046.43	\$2,046.43	\$4,092.86	14%	\$25,907.14
750-560	LAFCo Clerk Services	\$4,460			\$0.00	0%	\$4,460.00
750-560	Office Expenses	\$2,500	\$180.40		\$180.40	7%	\$2,319.60
750-560	Staff Office Services	\$54,067	\$3,420.00	\$1,745.00	\$5,165.00	10%	\$48,902.00
750-564	Legal Notices/Publications	\$1,400	\$253.39		\$253.39	18%	\$1,146.61
700-453	Transportation and Travel	\$6,600			\$0.00	0%	\$6,600.00
700-453	Conference Registration/Training	\$3,050		\$1,580.00	\$1,580.00	52%	\$1,470.00
960-995	Insurance	\$1,400			\$0.00	0%	\$1,400.00
750-560	Records Retention and Mapping	\$4,000			\$0.00	0%	\$4,000.00
750-560	Web Page	\$6,090	\$4,200.00	\$1,886.40	\$6,086.40	100%	\$3.60
750-560	Auditor/City - Agreement	\$2,500		\$2,500.00	\$2,500.00	100%	\$0.00
750-560	Spheres of Influence (SOI) Municipal Service Reviews (MSR)	\$100,000			\$0.00	0%	\$100,000.00
750-560	Special/Complex projects	\$24,500	\$2,000.00	\$2,750.00	\$4,750.00	19%	\$19,750.00
	TOTAL	\$249,953	\$14,435.22	\$12,507.83	\$26,943.05	11%	\$223,009.95

Lake Local Agency Formation Commission

MEMORANDUM

DATE:	September 16, 2026
TO:	Commissioners
FROM:	Larkyn Feiler, Executive Officer
RE:	Protest Hearing and Determination of the Value of Written Protests for the Scotts Valley Water Conservation District Dissolution (File No. DIS-2026-01)

Recommendation:

Conduct a Protest Hearing to receive written protests filed against the Scotts Valley Water Conservation District Dissolution proposal, determine the value of written protests received and not withdrawn by the close of the hearing, and consider one of the following actions:

1. If insufficient written protests are received, adopt Resolution No. 2026-05 ordering the Scotts Valley WCD Dissolution (File No. DIS-2026-01) change of organization without an election.
2. If sufficient written protests are received, direct staff to return with written results and a resolution for consideration either ordering an election or terminating the proceedings as appropriate for the Scotts Valley WCD Dissolution (File No. DIS-2026-01).

Background:

On June 17, 2026, the Commission approved the Scotts Valley Water Conservation District Dissolution (File No. DIS-2026-01) proposal under Resolution No. 2026-03 and ordered Conducting Authority Proceedings pursuant to GOV § 57000 et seq., known as a Protest Hearing.

A Protest Hearing is limited in scope to receiving and counting written protests against an already approved change of organization or reorganization. Therefore, the Commission cannot re-evaluate or consider public testimony regarding the substance of the prior decision to approve the proposal.

The conduct of the Protest Hearing is as follows (GOV § 57050(b)):

1. Open the Protest Hearing
2. Summarize the Commission's resolution making determinations
3. Note any written protests received prior to the hearing
4. Receive any oral protests, objections, or evidence
5. Receive any written protests
6. Receive any withdrawals of filed written protests
7. Close the Protest Hearing
8. Determine the value of written protests

Public Notice:

The minimum 21-day and maximum 60-day Notice for this Protest Hearing was properly published, posted, and distributed electronically and through the postal mail by Wednesday July 22, 2026.

Protest Period:

Landowners and registered voters within the Scotts Valley Water Conservation District (WCD) may file a written protest against the dissolution. The Protest Form (Attachment 2) must be dated, signed, and

Lake Local Agency Formation Commission

received during the Protest Period to be considered. The Protest Period began on July 22, 2026 and ends on September 16, 2026, at the close of the Protest Hearing.

Protest Submittal:

Written protests must either be mailed and received in advance of the hearing (not postmarked) or delivered to LAFCo staff at the protest hearing prior to the close of the hearing (email is not accepted). Written protests filed may also be withdrawn (Attachment 3) prior to the close of the hearing.

Protest Thresholds:

For the dissolution proposal, the value of written protests received and not withdrawn by the close of the Protest Hearing is primarily determined by the protest thresholds pursuant to GOV § 57077.1(b)(1).

Since the dissolution area is inhabited, an election would be required for either of the following results:

At least 25 percent of the number of landowners within the affected territory who own at least 25 percent of the assessed value of land within the affected territory.

At least 25 percent of the voters entitled to vote as a result of residing within, or owning land within, the affected territory.

If the number of written protests is below the thresholds noted above, the dissolution is ordered.

If the number of written protests is 50-percent or more of the voters residing in the territory, then a majority protest exists and the change of organization proceedings are terminated (GOV § 57078(b)).

Attachments:

1. LAFCo Resolution No. 2026-03
2. SVWCD Dissolution - Protest Form
3. SVWCD Dissolution - Withdrawal of Protest Form
4. LAFCo Resolution No. 2026-05

Attachment 1

Resolution No. 2026-03 of the Lake Local Agency Formation Commission

Making Determinations and Approving the Dissolution of the Scotts Valley Water Conservation District (File No. DIS-2026-01)

WHEREAS, a Resolution of Application (No. 2025-131) requesting LAFCo to initiate proceedings for dissolution of the Scotts Valley Water Conservation District (SVWCD or District) was adopted by the Lake County Board of Supervisors on November 18, 2025 pursuant to the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

WHEREAS, SVWCD was formed in 1972 to conserve and enhance water resources in the Scotts Valley area, but has not provided services since its formation, has experienced difficulty maintaining a full Board of Directors, resulting in administrative inactivity, and lacks the capacity to fulfill its intended functions; and

WHEREAS, on May 22, 2026, the County Auditor-Controller provided a letter confirming that an exchange of property taxes under RTC § 99(b) is not applicable to the proposed dissolution because SVWCD does not receive property tax revenue and no adjustments to the allocation of property taxes need to be made; and

WHEREAS, a Certificate of Filing was issued on May 22, 2026 indicating receipt of a complete application pursuant to GOV § 56658; and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the proposal meets the necessary statutory criteria outlined in LAFCo law and is substantially consistent with adopted local policy; and

WHEREAS, the Executive Officer's report was posted at least five days prior to the Commission meeting and presented to the Commission in the manner provided by law; and

WHEREAS, the Commission has considered the proposed change of organization or reorganization, the report of the Executive Officer and recommendations on the proposal, spheres of influence, the factors for consideration required under GOV § 56668 in the review of a proposal, and adopted local policy; and

WHEREAS, the Commission heard and fully considered all the testimony and evidence presented at a public hearing on the proposal on June 17, 2026; and

WHEREAS, the Commission has reviewed and considered this resolution and hereby finds that it accurately sets forth the intentions of the Commission with respect to the proposal.

NOW THEREFORE, the Lake Local Agency Formation Commission does hereby determine, resolve, and order the following:

Section 1. Environmental Action

The Commission hereby finds and determines, based on the whole of the administrative record, that the dissolution proposal is exempt from the California Environmental Quality Act pursuant to Title 14 of the

California Code of Regulations § 15061(b)(3) because there is no possibility of a significant environmental impact as a result of the dissolution because Scotts Valley WCD provides no services, owns no facilities, equipment or infrastructure, and has no personnel, expenses, or liabilities; and directs the Executive Officer to file a Notice of Exemption accordingly.

Section 2. Approval, Boundary, and Name Designation

The Commission hereby approves the dissolution proposal requested by the applicant, as outlined below.

- A. The boundaries of the approved dissolution are defined by the map in Exhibit “A”, attached hereto, and as may be further refined by the State Board of Equalization upon final filing.
- B. The dissolution proposal is assigned the following distinctive short-term designation: “Scotts Valley WCD Dissolution (File No. DIS-2026-01)”.
- C. Any work commenced or costs incurred by the applicant prior to satisfying all terms and conditions of this approval, and especially within the 30-day Reconsideration Period and CEQA statute of limitations timeframe, are completed at the agency’s own risk.
- D. The Executive Officer is hereby directed to transmit a copy of this resolution pursuant to GOV § 56882.

Section 3. Terms and Conditions of Approval

The Commission hereby approves dissolution of the Scotts Valley Water Conservation District, subject to the following project-specific terms and conditions.

- A. Upon the effective date of the dissolution, the Scotts Valley Water Conservation District is extinguished and all of its corporate powers cease, except for the Successor Agency for the purpose of winding up the affairs of the District (GOV § 57450).
- B. The Commission designates the County of Lake as the Successor Agency for the purpose of winding up the affairs of the Scotts Valley Water Conservation District pursuant to GOV § 57451(b) and § 56078.5.
- C. Prior to the effective date of the dissolution, the Scotts Valley Water Conservation District is prohibited from taking any of the following actions, except for emergency situations as defined in GOV § 54956.5 and actions taken by the legislative body of the Successor Agency designated herein:
 - (i) Approving any increase in compensation or benefits for members of the governing board, its officers, or the executive officer of the agency.
 - (ii) Appropriating, encumbering, expending, or otherwise obligating, any revenue of the agency beyond that provided in the current budget at the time the commission approves the dissolution.
- D. Upon the effective date of the dissolution, the effects of dissolution as outlined in GOV § 57450 – 57463 shall control for the purpose of winding up the affairs of the dissolved district, with special emphasis given to the provision of GOV § 57463 that the funds, money, or property of the dissolved district shall be used for the benefit of the lands, inhabitants, and taxpayers within the territory of the dissolved district, so far as may be practicable.

Section 4. Conducting Authority Proceedings

- A. The affected territory is inhabited as defined in GOV § 56046.
- B. The proposal does not have 100 percent landowner consent.
- C. The Commission is designated as the Conducting Authority for further proceedings and the Executive Officer is hereby directed to initiate the protest process within 35-days (GOV § 57077.1(b)(1)).

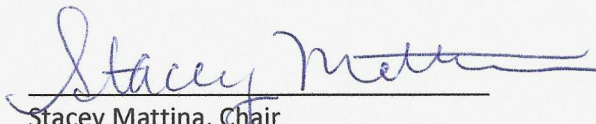
Section 5. Certificate of Completion

- A. The Certificate of Completion shall not be filed until all costs incurred and fees due to complete the process have been paid in full and all materials required for final processing of the proposal have been sufficiently prepared and submitted to the Executive Officer.
- B. The effective date of the dissolution shall be the date of recording the Certificate of Completion for the proposal with the County of Lake.
- C. If a Certificate of Completion has not been filed within one year of adoption of this resolution, Commission proceedings for this change of organization shall be deemed terminated, unless an extension of time is approved by the Commission prior to the expiration date (GOV § 57001).

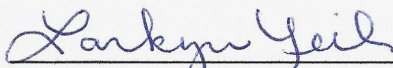
PASSED and ADOPTED by the Lake Local Agency Formation Commission at a special meeting on the 17th day of June 2026 by the following roll call vote:

AYES: - Slouten, Robey, Scholz, Priebe, Mattina
NOES: -
ABSTAIN: -
ABSENT: -

Signed by me after its passage on June 17, 2026.

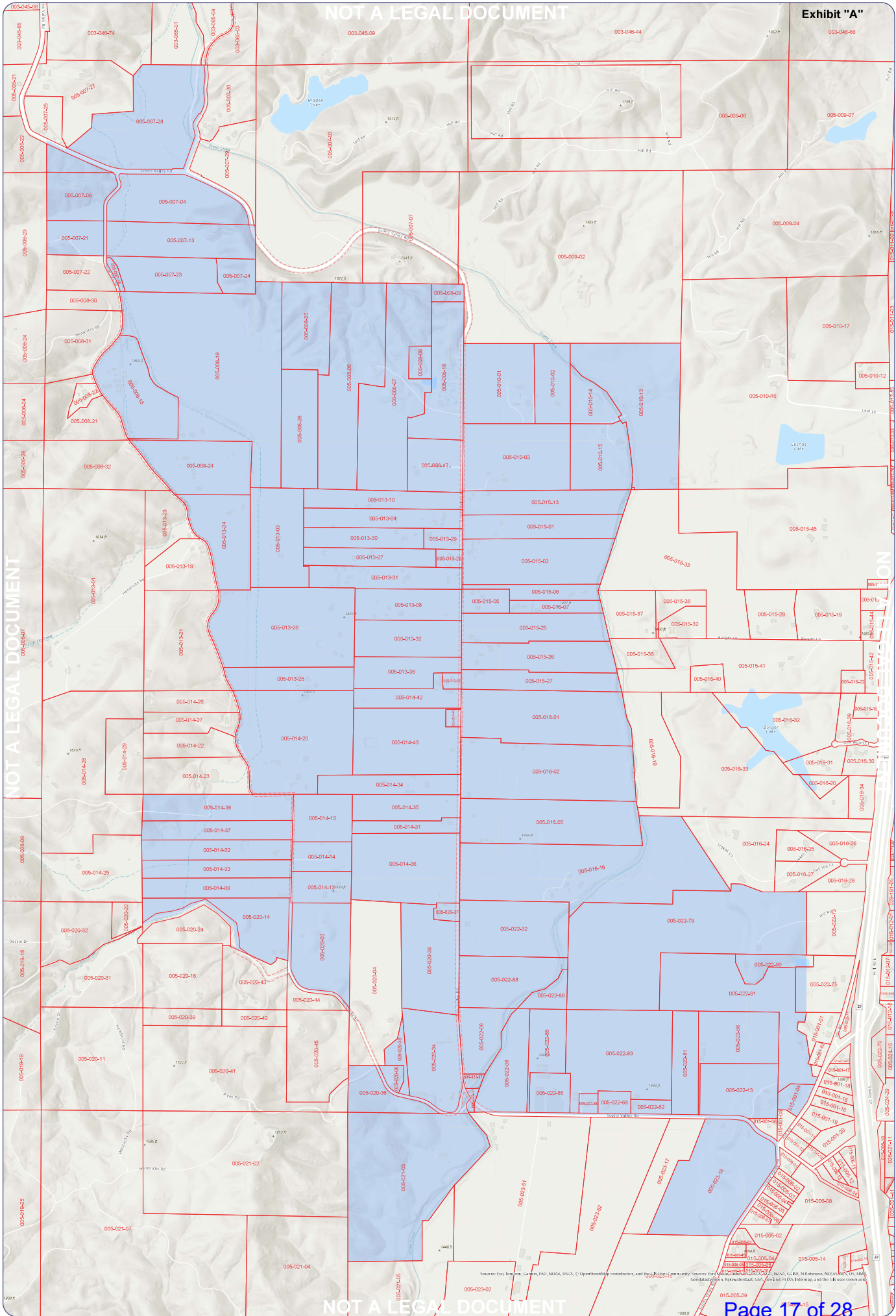

Stacey Mattina, Chair
Lake Local Agency Formation Commission

ATTEST:


Larkyn Feiler, Executive Officer
Lake Local Agency Formation Commission

NOT A LEGAL DOCUMENT

NOT A LEGAL DOCUMENT



Lake Local Agency Formation Commission

PROTEST FORM

I am opposed to the **Scotts Valley Water Conservation District Dissolution** (File No. DIS-2026-01).

Date:	Signature:
-------	------------

Check ALL that apply below. Please write legibly.

☐ I am a Registered Voter residing at the following address within the proposed dissolution area.

Name:
Residence Address:

Provide your Name and Address as it appears on your Voter Registration Affidavit (not a post office box).

☐ I am a landowner of the following property located within the proposed dissolution area; or

____ I am the Trustee of the following trust property.

____ I am the authorized agent of the landowner(s) of the following property.

____ I am an officer or employee of a private corporation that owns the following property.

Name (as shown on title):
Property Address:
Assessor Parcel Number (APN):
My proportionate interest in this property is _____ %.

Agents must attach proper written authorization, except for private corporation officers or employees.

Instructions and Requirements

- Landowners and/or registered voters within the Scotts Valley WCD may file a written protest.
- Written protests can be withdrawn prior to the close of the Protest Hearing.
- This form must be dated, signed, and received during the Protest Period to be considered.
- The **Protest Period** begins on July 22, 2026 and ends at the close of the Protest Hearing.
- The **Protest Hearing** will be held on Wednesday, **September 16, 2026**, at 9:30 am.
- This form must be mailed in advance or delivered at the hearing as follows (email is not accepted):
 - 1) Received 9/15/2026 by 5 pm (not postmarked) by mail at: **PO Box 348, Yuba City, CA 95992**
 - 2) Received prior to the close of the hearing at: **14050 Olympic Drive, Clearlake, CA 95422**

This form can be downloaded at: <https://www.lakelafco.org/current-proposals>

Lake Local Agency Formation Commission

WITHDRAWAL OF PROTEST FORM

I withdraw my protest filed against the **Scotts Valley Water Conservation District Dissolution** (File No. DIS-2026-01).

Date:	Signature:
-------	------------

Check ALL that apply below. Please write legibly.

☐ I am a Registered Voter residing at the following address within the proposed dissolution area.

Name:
Residence Address:

Provide your Name and Address as it appears on your Voter Registration Affidavit (not a post office box).

☐ I am a landowner of the following property located within the proposed dissolution area; or

____ I am the Trustee of the following trust property.

____ I am the authorized agent of the landowner(s) of the following property.

____ I am an officer or employee of a private corporation that owns the following property.

Name (as shown on title):
Property Address:
Assessor Parcel Number (APN):
My proportionate interest in this property is ____ %.

Agents must attach proper written authorization, except for private corporation officers or employees.

Instructions and Requirements

- Landowners and/or registered voters within the Scotts Valley WCD may file a written protest.
- Written protests can be withdrawn prior to the close of the Protest Hearing.
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 - 2) Received prior to the close of the hearing at: **14050 Olympic Drive, Clearlake, CA 95422**

This form can be downloaded at: <https://www.lakelafco.org/current-proposals>

Attachment 4

Resolution No. 2026-05 of the Lake Local Agency Formation Commission

Finding Insufficient Protest and Ordering Without an Election the Dissolution of the Scotts Valley Water Conservation District (File No. DIS-2026-01)

WHEREAS, on November 18, 2025, the Lake County Board of Supervisors adopted Resolution No. 2025-131 to initiate LAFCo proceedings for dissolution of the Scotts Valley Water Conservation District pursuant to the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

WHEREAS, on June 17, 2026, the Commission approved the Scotts Valley Water Conservation District Dissolution (File No. DIS-2026-01) proposal under LAFCo Resolution No. 2026-03 subject to Conducting Authority Proceedings pursuant to GOV § 57000 et seq., known as a Protest Hearing; and

WHEREAS, the Executive Officer gave sufficient notice of a protest hearing to be conducted by the Commission on September 16, 2026 in the form and manner prescribed by law; and

WHEREAS, at the protest hearing, the Executive Officer summarized the Commission's resolution making determinations, and the Commission heard and received all oral and written protests, objections, and evidence made, presented, and filed; and

WHEREAS, upon conclusion of the protest hearing, the Commission determined the value of written protests filed and not withdrawn prior to the close of the hearing and found that there was insufficient written protest to constitute a majority protest and terminate proceedings under GOV § 57078(b) or to require an election per the protest thresholds established under GOV § 57092(a); and

NOW THEREFORE, the Lake Local Agency Formation Commission does hereby find, determine, resolve, and order the following:

1. Dissolution of the Scotts Valley Water Conservation District is ordered without an election.
2. Dissolution of the district has been authorized per GOV § 57077.1(a), as required by GOV § 57102(a)(4).
3. A Certificate of Completion may be recorded upon the satisfaction of any terms and conditions.

PASSED and ADOPTED by the Lake Local Agency Formation Commission at a regular meeting on the 16th day of September 2026 by the following roll call vote:

AYES: -
NOES: -
ABSTAIN: -
ABSENT: -

Signed by me after its passage on September 16, 2026.

Stacey Mattina, Chair
Lake Local Agency Formation Commission

Lake Local Agency Formation Commission
Scotts Valley WCD Dissolution (File No. DIS-2026-01)
Resolution No. 2026-05
September 16, 2026

ATTEST:

Larkyn Feiler, Executive Officer
Lake Local Agency Formation Commission

Lake Local Agency Formation Commission

MEMORANDUM

DATE:	September 16, 2026
TO:	Commissioners
FROM:	Larkyn Feiler, Executive Officer
RE:	Proposed Bylaws Amendment – Conflict of Interest Code and Financial Disclosure

Recommendation:

1. Read the proposed bylaws amendment, unless otherwise waived.
2. Review and discuss the proposed bylaws amendment.
3. Direct staff to circulate the proposed bylaws amendment for comments and set a second reading at the November 18, 2026 LAFCo meeting.

Background:

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code specifies what financial interests must be disclosed on the Statement of Economic Interests (Form 700) for public officials, governmental employees, and consultants.

During the 2026 biennial review of current LAFCo programs and organizational structure, LAFCo staff determined that a bylaws amendment is necessary related to the conflict of interest code, to address the following items.

- Designate the Fair Political Practices Commission (FPPC) and/or other agency as required by law as the filing officer for the Statement of Economic Interests.
- Include the new Senate Bill 852 requirement to file directly with the FPPC via their electronic system.
- Update the prior campaign contribution amount of \$250 to \$500.
- Remove the outdated reference to subdivision (d) of Government Code Section 56332.
- Update the reference of Form 730 to Form 700.

It is recommended that the LAFCo bylaws be amended as shown in Attachment 1 related to the conflict of interest code, and according to the regular amendments procedure outlined in Attachment 3.

Attachments:

1. Proposed Bylaws Amendment Language
2. Current Bylaws Language for Conflict of Interest Code and Financial Disclosure
3. Bylaws Amendment Procedure

Attachment 1
Proposed Bylaws Amendment Language

Key:

1. Underline represents language proposed to be added.
2. ~~Strikethrough~~ represents language proposed to be removed.
3. Regular text represents existing language proposed to remain.

Amend Section 4.8 Financial Disclosure, as follows:

- a) LAFCO members and alternate members are subject to the requirements of the California Fair Political Practices Commission (FPPC), including annual electronic filing with the FPPC and/or other agency as required by law ~~Lake County Elections Office~~ of the Statement of Economic Interests (Form #700) by the date determined by the FPPC and/or other agency as required by law ~~before April of each year~~. The Lake Local Agency Formation Commission **Conflict of Interest Code** is attached to these Bylaws and incorporated herein as Appendix 3.

Amend Section 6 Conflict of Interest, as follows:

- b) Government Code Section 84308 requires that a Commissioner disqualify themselves from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has accepted campaign contributions of \$500 ~~\$250~~ or more from an individual or firm who actively supports or opposes such application or from an agent (e.g., attorney, engineer, or planning consultant) representing an applicant or other interested participant.
- d) Unless provided by the appointing authority pursuant to Sections 56332 ~~subdivision (d)~~ or 56335 of the Government Code, no member shall be disqualified from participation in the consideration of a matter as a result his membership in an agency affected by the Commission's decision on the matter (Gov. Code 56336).

Amend Appendix 3 Conflict of Interest Code, as follows:

Designated officers and employees shall file Statements of Economic Interest (Form 700 ~~730~~) with the California Fair Political Practices Commission (FPPC) and/or other agency as required by law pursuant to applicable State regulations ~~LAFCO, who will retain copies, and forward the original Statements for all Commissioners and the Executive Officer to the Lake County Clerk. The original statements for all other designated employees will be retained by LAFCO.~~

Attachment 2

- e) The Chair has authority to appoint members to all subcommittees of the Commission, including the authority to create special-purpose subcommittees not named in these Bylaws.
- f) In the event of the Chair's absence or inability to act as the Chair, the Vice Chair shall have all the powers and duties of the Chair.
- g) In the event both the Chair and the Vice Chair are absent from a Commission meeting at which a quorum is present, the voting members present may select one of themselves by majority vote to act as Chair *pro tempore* for that meeting.

4.7 Compensation

- a) Each member and alternate member in attendance at any Commission meeting shall receive a stipend per meeting as established by the Commission.
- b) Members and alternates will be reimbursed, consistent with an amount as determined from time to time by the Commission, for reasonable and necessary expenses incurred for meeting attendance.
- c) Members and alternate members will be reimbursed, for reasonable meal expenses as determined by the Commission, on occasions when a Commission meeting must be recessed for a meal break.

4.8 Financial Disclosure

- a) LAFCO members and alternate members are subject to the requirements of the California Fair Political Practices Commission, including annual filing with the Lake County Elections Office of the Statement of Economic Interests (Form #700) before April of each year. The Lake Local Agency Formation Commission **Conflict of Interest Code** is attached to these Bylaws and incorporated herein as Appendix 3.
- b) Any member of the Commission not in compliance with the requirements of the LAFCO **Conflict of Interest Code** shall be ineligible to take part in LAFCO business until she or he has complied.

4.9 Code of Ethics

Each Commissioner, regular and alternate, shall sign and file with the LAFCO office a copy of the Code of Ethics adopted by Lake LAFCO, as a part of these bylaws, and shall adhere to its standards and precepts. Failure to comply with this provision shall be sufficient cause for the Commission to request replacement of a Commissioner as provided by Section 4.5, above. A copy of this Code of Ethics is incorporated herein as Appendix 4. All Commission members and alternates shall be required to take an ethics training class as are elected officials from the City and County pursuant to Government Code §§ 53234 et seq. ("AB 1234").

4.10 The Executive Officer

- a) The Executive Officer of the Commission shall attend all meetings of the Commission, conduct and perform the day-to-day business of the Commission, and maintain a record of all of its proceedings as required by law.

- e) With respect to action items that are not set for a public hearing, the total amount of time allotted for receiving public comment may be limited to 5 minutes. Members of the public may be limited to testimony of one minute each.

5.10 Record of Proceedings

- a) Minutes

The Clerk to the Commission shall record and prepare minutes of each meeting. The minutes shall record the major actions of the Commission at the meeting but are not intended as a complete transcript of discussions at the meeting. Draft copies thereof shall be given to all members, usually as part of the agenda packet, prior to the meeting at which they are offered for Commission approval. Normally, minutes shall be submitted to the Commission not later than two meetings after the meeting at which they were taken. Upon approval by the Commission, the minutes, shall become the official record of the action of the Commission.
- b) Recordings

All proceedings of regular and special meetings shall be electronically recorded. Copies of Recordings will be prepared upon request, and the cost will be charged to the person or entity making the request in a manner established by the Executive Officer.
- c) Record Retention Policy

Documents for Lake LAFCo shall be maintained in accordance with Attachment #5, Records Retention Policy.

5.11 Legislative Process Participation

- a. If a legislative bill affecting LAFCO cannot be considered by the full Commission due to timing, the Executive Officer, in consultation with the Chair and Legal Counsel, is authorized to provide written or email comments communicating the Commission's position.
- b. The Chair and Legal Counsel would review the letter or email prior to it being submitted for consideration.
- c. The Executive Officer will forward the email or letter to the Commissioners as soon as possible.
- d. The item including the final written or emailed comments submitted by the Executive Officer, shall be discussed at the Commission's next regular meeting.

6. Conflict of Interest

- a) No Commissioner shall vote on any matter where it is reasonably foreseeable that the action of the Commission could materially affect a financial interest of the Commissioner.

- b) Government Code Section 84308 requires that a Commissioner disqualify themselves from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has accepted campaign contributions of \$250 or more from an individual or firm who actively supports or opposes such application or from an agent (e.g., attorney, engineer, or planning consultant) representing an applicant or other interested participant.
- c) Commissioners having a conflict of interest on any matter before the Commission shall publicly disclose such conflict and thereafter shall not participate in any discussions, deliberations, debates, questioning or votes on the matter in their official capacity. This restriction shall not prevent a disqualified Commissioner from testifying as a member of the public or from participation as a Commissioner when otherwise permitted by the Political Reform Act and its implementing regulations.
- d) Unless provided by the appointing authority pursuant to Sections 56332 subdivision (d) or 56335 of the Government Code, no member shall be disqualified from participation in the consideration of a matter as a result his membership in an agency affected by the Commission's decision on the matter (Gov. Code 56336).

7. Subcommittees of the Commission

7.1 Committees

The Commission or the Chair may establish committees deemed necessary for the conduct of its proceedings. If such a committee is appointed by the Chair between meetings of the Commission, he or she shall report this action to the Commission at its next regular meeting.

7.2 Open Meeting Law Requirements

Any permanent standing committees established by this section of these Bylaws shall be subject to the Ralph M. Brown Act along with any other permanent standing committees established by the Commission. Temporary Ad Hoc committees, composed of fewer than a quorum of the Commission, are not subject to the Ralph M. Brown Act.

8. Policies and Procedures

The Commission has adopted policy guidelines to assist in reviewing any proposal brought before it. These guidelines are contained in the LAFCO **Policies, Standards, and Procedures**.

9. Amendments

Regular Amendments

Regular Amendments to these Bylaws shall be made as follows:

- a) The full text of any proposed amendment shall be sent to all members in the same manner as agenda packets, as specified in Section 5.3 c), above.
- b) At the meeting, the proposed amendment shall be read aloud in its entirety by the Chair, unless such reading is waived by the Commission. Discussion may

Lake Local Agency Formation Commission

Conflict of Interest Code

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted Title 2, California Code of Regulations, Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission. Therefore, the terms of Title 2 California Administrative Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the following list of designated and disclosure requirements constitute the Conflict of Interest Code of the Local Agency Formation Commission of Lake County.

Designated officers and employees shall file Statements of Economic Interest (Form 730) with LAFCO, who will retain copies, and forward the original Statements for all Commissioners and the Executive Officer to the Lake County Clerk. The original statements for all other designated employees will be retained by LAFCO.

Designated Employees and Disclosure Requirements

Designated officers and employees include the following:

- A) All members and alternate members of this Commission
- B) The Executive Officer
- C) Legal Counsel to the Commission
- D) Consultants employed by the Commission. The Chair of the Commission may determine in writing that a particular consultant, although a "designated employee," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Code. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Designated employees and officers shall disclose the following:

All investments, sources of income or interests in real property within the Lake Local Agency Formation Commission jurisdiction and business positions in which the designated employee or officer is a director, officer, partner, trustee, employee or holds any position of management, and which business does any contracting with the Local Agency Formation Commission, or which is located within the Local Agency Formation Commission jurisdiction.

Attachment 3
Bylaws Amendment Procedure

9. Amendments

Regular Amendments

Regular Amendments to these Bylaws shall be made as follows:

- a) The full text of any proposed amendment shall be sent to all members in the same manner as agenda packets, as specified in Section 5.3 c), above.
- b) At the meeting, the proposed amendment shall be read aloud in its entirety by the Chair, unless such reading is waived by the Commission. Discussion may occur and modifications be made to the proposed amendment, but it may not be approved at that first reading.
- c) The proposed amendment to the Bylaws, with any Commission modifications, shall then be circulated to the following entities for their review and comment prior to adoption:
 - City of Clearlake
 - City of Lakeport
 - County of Lake
 - Special Districts requesting notification
- d) The proposed amendment, with any modifications, shall be agendized and read a second time at the next regular meeting of the Commission, unless such reading is waived by the Commission. Any comments received from local agencies shall be presented. Further discussion and modifications may be made to the proposed amendment and it may be adopted at this second reading.