

LAKE LOCAL FORMATION COMMISSION
MINUTES
January 16, 2019 Regular Meeting

Members Present

Bruno Sabatier, Chair, County Representative
Moke Simon, Vice-Chair, County Member
Stan Archacki, Special Districts
Jim Scholz, Special Districts
Stacy Mattina, City Member
Dirk Slooten, City Member
Ed Robey, Public Member
Suzanne Lyons, Public Member Alternate
Kenneth Parlet, City Member Alternate
Victoria Brandon, Special Districts Alternate

Staff Present

P. Scott Browne, Legal Counsel
John Benoit, Executive Officer
Kathleen Moran, Clerk

Absent: Tina Scott, County Member Alternate.

Present: Jan Coppinger, Lake County Special Districts.
Alyssa Gordon, Water Resources Specialist

1. Call to Order – Roll Call

Vice-Chair Simon called meeting to order at 9:30 a.m. in the Council Chambers, City of Clearlake.

- 2. Approval of Minutes** - Motion by Commissioner Robey, seconded by Commissioner Simon to approve the Minutes of the November 21, 2018 Regular Meeting. Motion carried. Abstain: Commissioner Slooten.

3. Election of Chair for the remainder of FY 2018-2019 and as needed, election of Vice-Chair for remainder of FY 2018-2019

EO explained that this item was agendized in the event the composition of the Commission changed due to the November 2018 election. Brief discussion was held. Commissioner Sabatier is willing to remain the Chair. All Commissioners affirm. Commissioner Sabatier will continue as Chair for the remainder of the 2018-2019 Fiscal Year.

No action taken on Election of Vice-Chair for the remainder of FY 2018-19 as it was deemed unnecessary.

- 4. Public Comment** - Chair called for a period of public comment. None were heard.

5. Consent Agenda

Motion by Commissioner Robey, seconded by Commissioner Simon to approve Consent Agenda Items as follows:

- a. Review and authorize payment of expenses for November and December 2018. Motion carried.

6. Workshop and Introduction of the Kelseyville County Water District Service Review and Sphere of Influence

EO made general statement as to the purpose of the mandated Service Reviews, the vital information contained in the reports, and criteria used in the determinations.

Discussion was held and EO was directed to find out how many customers are served by the district.

Ms. Coppinger noted that CSA #6, Finley is now included in KCWD.

Discussion was held on availability of service in a PG & E shutdown. Ms. Coppinger responded that in the past the district has shuttled in potable water. She stated that stationary generators have been included in the current budget. EO to incorporate these comments in the MSR draft.

Public Hearing for consideration of the Kelseyville County Water District Service Review and Sphere of Influence was set for the next regular meeting, March 20, 2019.

7. Discussion regarding the State Controller's Notification of Inactive CSA's in Lake County.

EO refers to the November 6, 2018 letter from the State Controller's Office notifying Lake LAFCo that CSAs 4, 9, 11, 12 and 19 appear to meet the definition of inactive (GC 56042) and may need to be dissolved. EO has been trying to contact the districts to determine their status. EO sent letter to the County Auditor and Public Works Director advising them the matter will be placed on the March 20, 2019 Agenda at which time LAFCo intends to either initiate dissolution or a response to the State Controller's Office. The letter requested the information by February 8. Upon response from the County, EO will prepare a resolution for Commission approval.

8. Consider request by Jan Coppinger, Administrator, Lake County Special Districts and Dianna Mann, General Manager, Clearlake Oaks County Water District for a two-month extension until March 20, 2019 for LAFCo Project 2015-0005 (LAFCo Resolution 2016-0003) Paradise Valley Annex to the Clearlake Oaks County Water District.

Motion by Commissioner Simon, seconded by Commissioner Mattina to approve request by Jan Coppinger, Administrator, Lake County Special Districts and Dianna Mann, General Manager, Clearlake Oaks County Water District for a

two-month extension of Resolution 2016-0003. Request made by letter dated December 14, 2018. Motion carried.

9. Authorize staff to attend the Calafco Annual Staff Workshop April 10-13, 2019 in San Jose, Ca.

Motion by Commissioner Slooten, seconded by Commissioner Simon to authorize staff to attend the Calafco Annual Staff Workshop April 10-13 in San Jose, CA. Motion carried.

10. Review Service Review requirements and conduct a goal-setting workshop for Lake LAFCO with regards to Lake LAFCO's role in orderly growth in Lake County and discuss the need and methods of achieving consolidations of various services.

EO opened discussion of some of the ways that LAFCo can assist in orderly growth and improve services for Lake County. Some options are consolidations of districts or services, or perhaps reducing the number of districts. EO noted there are approximately 45 various dependent and independent districts. EO asked the Commissioners to give thought to the matter and that he will place matter on a future agenda for continued discussion and consideration.

11. Outreach to Legislators regarding the role and function of LAFCO's – Discussion and Direction to staff.

EO stated that Cecelia Aguiar-Curry is now chair of the Local Government Committee. He suggests inviting Assemblymember Aguiar-Curry and Senator Mike McGuire to a regularly scheduled meeting in order to discuss matters pertaining to LAFCo.

Discussion was held on the need for a summary version of information on LAFCo that could be provided to new members, Special Districts, City Councils, boards, etc. It was noted that there is a Calafco brochure, which contains much of the information. Commissioners agree a basic list containing the kinds of things LAFCo deals with, for example, annexations, consolidations, etc. would be extremely helpful. EO to follow-up on both items for next meeting.

12. Executive Officer's report

- a. Lake County Lighting Districts MSR and SOI – in process –
- b. Policy Update
- c. Upcoming LAFCo applications: Upper Lake Mobile Home Park, So. Lakeport and Middletown Rancheria.
- d. LAFCo applications received: Valley Oaks annex to the Hidden Valley Lake CSD & McDowell Annex to the Callayomi Co. Water District.
- e. Status of transition of LAFCo finances from the County to the City of Clearlake.

13. LAFCo Counsel's Report

Mr. Browne reported on ongoing legislative committee meetings. Calafco is working on legislation, which would provide grants to individual LAFCo's for projects. LAFCo's receive no state funding and struggle with unfunded mandates.

14. Commissioner Reports

Chairman Sabatier reported on the Calafco Conference sessions he attended. He stated that the mobile workshop on tree mortality was especially informative and focused on various aspects, causes and management of this vital issue. The key I to the presentation was the emphasis on agency coordination.

Commissioner Robey made statement in concurrence, noting that what the agencies involved have learned is that no one agency can do it on their own, the only path to success is to communicate. and coordinate.

Chairman Sabatier asked Commissioner Brandon if she would be able to present information on the Resource Conservation District. She responded that she can do a quick power point at the next meeting.

Chairman Sabatier also announced that Lake County LAFCo was awarded the Calafco Achievement Award for the Cobb Area Water District Consolidation Project. All Commissioners agree the Certificate should go to District General Manager, Ben Murphy, for display in the District Office. Congratulations to all!

15. Correspondence.

- a. State Controller's office letter re SB 244: possibly inactive CSA's 4,9,11,12 & 19
- b. Letter from Calafco re: Calafco Conference

11:03 a.m. Meeting adjourned. Next regular meeting to be held Wednesday March 20, 2019 in Lakeport.

By: _____
Kathleen Moran, Clerk