

Lake Local Agency Formation Commission

Special Meeting Agenda

Wednesday July 15, 2020 -- 9:30 am

Welcome to the LAKE LAFCo special meeting. This meeting will be via Zoom (conference call) only due to the COVID-19 virus. A roll call vote is required for all items on the agenda.

You may use your phone for this meeting and no computer is required. There will be video if you choose to use it.

The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Lake LAFCo website. Agenda materials are also available on the Sutter LAFCO website at www.lakelafo.org

Instructions for joining meeting via Zoom are as follows:

Time: Jul 15, 2020 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81097175964?pwd=b1IMMFRSNjdDVWYvczVBT2R3TW4zQT09>

Meeting ID: 810 9717 5964

Password: 678352

Dial by your location

+1 669 900 6833 US (Toll Free)

Meeting ID: 810 9717 5964

Password: 678352

If you have any problems dialing in call LAFCo at (707) 592-7528

Items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. Members of the public are encouraged to participate in this teleconference meeting either by email prior to the meeting at j.benoit4@icloud.com or by phone by dialing the number above. You may listen to the meeting by dialing the teleconference number.

This meeting is being agendized to allow staff and the public to participate via teleconference, pursuant to the Governor's Executive Orders N-25-20 & N-29-20 and dated March 12, 2020 & March 17, 2020. These Executive Orders authorizes local legislative bodies to hold a public meeting via teleconference or other electronic means and to make public meetings accessible to telephonically to all members of the public and staff in effort to observe Social Distancing Recommendations in effect for the entire country.

(All meeting materials are available on LAFCo's Website:

www.lakelafco.org

"Lake LAFCo oversees orderly development and protects natural resources and agricultural lands"

Commissioners

Dirk Slooten, (City)
Stan Archacki, (Special Dist.)
Jim Scholz (Special District)
Ed Robey, (Public Member)
Moke Simon, Vice Chair (County)
Bruno Sabatier Chair (County)
Stacey Mattina (City)

Commission Alternate Members

Victoria Brandon (Spec. District Alternate)
Suzanne Lyons (Public Alternate)
Tina Scott (County Alternate)
Joyce Overton (City Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Kathleen Moran, Clerk-Analyst

1. **Call to Order – Roll Call**
2. **Election of Chair and Vice Chair for FY 2020-2021**
 - a. *Election of Chair*
 - b. *Election of Vice-Chair*

3. **Approval of Minutes – May 20, 2020**
Action: Approve May 20, 2020 minutes

4. **Public Comment.**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

5. **Consent Agenda**
 - a. *Review and authorize payment of expenses for May and June 2020.*

WORKSHOPS

6. **KONOCTI CO. WATER DISTRICT SERVICE REVIEW AND SPHERE UPDATE**

- a. *Receive Report, conduct public hearing, and consider approval of LAFCo Resolution 2020-0003 adopting a final budget for 2020-2021.*

7. Policy, Standards and Procedures update (workshop #2)

- a. *Continued workshop regarding revised Policies, Standards and Procedures.*

(Please have your copy of the draft Policies, Standards and Procedures ready)

8. Status report on South Lakeport Annexation fiscal study

- a) *Receive Status Report regarding the South Lakeport Annexation fiscal study.*

9. Discussion regarding the impacts of Covid-19 upon fire districts in Lake County.

10. LAFCo Conflict of Interest and 2020 Local Agency Biennial Notice

- a) *Review LAFCo's Conflict of Interest Code and authorize the Executive Officer to sign and transmit the Biennial Notice to the Clerk to the Board of Supervisors*

11. Nominations for 2020/2021 Calafco Board of Directors

- a) *The Calafco Election Committee is accepting nominations for a City Member and a Public Member to serve on the Calafco Board of Directors representing the Northern Region.*
- b) *Nominate a City or Public Member if so desired*

12. Executive Officer' s report.

- a. *Upper Lake County Water District MSR and SOI*
- b. *Cemetery District MSR and SOI*
- c. *Carlisle Annex to Clearlake Oaks Co. Water District*
- d. *Callayomi Co. WD annexations*
- e. *Cobb Area Annexation*

13. LAFCo Counsel's report

14. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

15. Correspondence:

**16. Adjourn to LAFCO's next regular meeting: Wednesday September 16, 2020
9:30 AM in Clearlake**

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:
matter jurisdiction.

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at j.benoit4@icloud.com. Agenda packets are located on the Lake LAFCO Webpage at www.lakelafco.org