

**Lake Local Agency Formation Commission**

**Regular Meeting Agenda**

**July 16, 2014 -- 9:30 am**

**City of LAKEPORT** – City Council Chambers

225 Park Street, Lakeport , California

*“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”*

Commissioners

Ed. Robey, Chair (Public Member)  
Frank Gillespie (Special District Member)  
Denise Loustalot , (City Member)  
Stacey Mattina, Vice Chair (City Member)  
Gerry Mills, (Special Dist. Member)

Alternates

Jeff Smith (County Alternate)  
Martin Scheel (City Alternate)  
Jim Abell, (Spec. District Alternate)  
Suzanne Lyons (Public Alternate)

Denise Rushing (County Member)  
Jim Comstock (County Member)

Staff

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
Vacant, Clerk to the Commission

- 1. Call to Order – Roll Call**
- 2. Election of a LAFCo Chair and Vice-Chair for Fiscal Year 2014-2015.**
  - a. Election of Chair*
  - b. Election of Vice Chair*

- 3. Approval of Minutes – May 21, 2014 minutes**

- 4. Public Comment**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

- 5. Consent Agenda**

*Action: Review and authorize payment of expenses for May and June 2014*

**Public Hearings:**

- 6. Public Hearing regarding the Service Review and Sphere of Influence for the East Lake and West Lake Resource Conservation Districts (RCD)**
  - a. Review Executive Officer's Report, Conduct Budget Hearing on RCD Service Review and Spehre of Influence and consider the following:*
    - 1. Consider Resolution 2014-0005 adopting a Service Review for RCD services provided by the East Lake RCD and West Lake RCD.*
    - 2. Consider Resolution 2014-0006 adopting a Joint (Consolidated) Sphere of Influence for the East Lake and West lake RCD's.*
- 7. Consider adopting a policy of when LAFCo acts as a CEQA lead agency and consider Resolution 2014-0007 thereby amending LAFCo's CEQA Guidelines.**
  - a. Receive Executive Officer's report and consider Resolution 2014-0007 amending LAFCo's CEQA guidellines regarding payment of additional CEQA costs.*

**Action Items:**

- 8. 2014 Biennial Conflict of Interest Code Review.**
  - a. Review Conflict of Interest Code for Lake LAFCo and authorize Executive Officer to sign the 2014 Local Agency Biennial Notice and return to the Lake County Clerk Auditor*
- 9. Watershed Protection District Service Review Committee Report. (The Public Hearing regarding the Service Review for the Watershed Protection District has been continued to 9:30 am September 17<sup>th</sup> 2014 at Clearlake City Hall in Clearlake)**
  - a. Receive Report from the Watershed Protection District Service Review Committee*
- 10. Calafco Achievement Awards Nominations**
  - a. Consider a Calafco Achievement Award Nomination*
- 11. Nominations for Calafco Board of Directors**
  - a. Consider a nomination of a City or Public Member to the Calafco Board*
- 12. Authorize Commissioners and Staff to attend the Calafco Annual Confernce in Ontario on October 15-17, 2014**
  - a. Authorize Commission and Staff to attend the Calafco Annual Conference in Ontario on October 15-17.*
- 13. Appoint Voting Member and Alternate Voting Member to vote on behalf of Lake LAFCo at the 2014 Annual CALAFCo Conference in Ontario.**
- 14. Executive Officer' s report**
  - a. Minnie Cannon Annex to the Callayomi Co. Water District and other CCWD Annexations.*

- b. *City of Clearlake Service Review*
- c. *Fire Service Review*
- d. *Groundwater management and other water supply legislation*
- e. *LAFCo Clerk*

**15. Commissioner Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

**16. Correspondence**

**17. Adjourn to LAFCO's next regular meeting: Wednesday September 17, 2014 in Clearlake**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*



**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net) or by fax at (916) 797-7631. Agenda items are located on the Lake LAFCo Webpage at [www.lakelafco.org](http://www.lakelafco.org)