

**Lake Local Agency Formation Commission**

**Regular Meeting Agenda**

**July 19, 2017 -- 9:30 am**

**City of Lakeport** – City Council Chambers

225 Park Street, Lakeport , California

Website: [www.lakelafco.org](http://www.lakelafco.org)

***“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”***

**Commissioners**

**Commission Alternate Members**

Stacey Mattina, Chair (City)

Victoria Brandon (Spec. District Alternate)

Gerry Mills, Vice-Chair (Special Dist.)

Suzanne Lyons (Public Alternate)

Ed. Robey, (Public Member)

Jeff Smith (County Alternate)

Allen Gott (Special District)

Bruno Sabatier (City Alternate)

Joyce Overton (City)

Moke Simon (County)

Tina Scott (County Member)

**Staff**

John Benoit, Executive Officer

P. Scott Browne, Legal Counsel

Kathleen Moran, Clerk-Analyst

- 1. Call to Order – Roll Call**
- 2. Election of Chair and Vice-Chair for FY 2017-2018.**
  - a. Election of the LAFCo Chair for FY 2017-2018*
  - b. Electon of the LAFCo Vice-Chair for FY 2017-2018*

- 3. Approval of Minutes – May 17, 2017 minutes.**

- 4. Public Comment.**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

- 5. Consent Agenda**

*Action: Review and authorize payment of expenses for May and June 2017*

## WORKSHOP

6. **Workshop regarding a Service Review and Sphere of Influence update for the Hidden Valley Lake Community Services District.**
  - a. *Receive Executive Officer's report, conduct workshop regarding a Service Review and Sphere of Influence update for the Hidden Valley Lake Community Services District.*

## OTHER BUSINESS

7. **Consider third amendment to agreement for for LAFCo Legal Services as recommended at the May 17, 2017 LAFCo Meeting**
  - a. *Approve third amendment to agreement for LAFCo Legal Services and authorize chair to sign the amended agreement.*
8. **Consider fourth amendment to agreement for for LAFCo Staff Services as recommended at the May 17, 2017 LAFCo Meeting.**
  - a. *Approve fourth amendment to agreement for LAFCo Staff Services and authorize chair to sign the amended agreement.*
9. **Authorize Commissioners and Staff to attend the Calafco Annual Conference in Santa Barbara October 24-27, 2017.**
  - a. *Authorize Staff and Commissioners to attend the Calafco Annual Conference in October.*
10. **Calafco Achievement Award Nominations.**
  - a. *Review Calafco Materials and consider nominations for a Calafco Achievement Award and propose a nomination if desired.*
11. **Calafco 2017-2018 Nominations for the Calafco Board of Directors.**
  - a. *Review Calafco memorandum and nominate a County member or a Special District member to the Calafco Board of Directors.*
12. **Designate voting member and alternate voting member to vote on behalf of Lake LAFCo at the Annual Calafco Conference in San Diego.**
  - a. *Designate voting member and alternate voting member*
13. **Executive Officer' s report.**

*Little Hoover Commission – Potential Recommendations*

**14. LAFCo Counsel's report**

**15. Commissioner Reports**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.*

**16. Correspondence**

**17. Adjourn to LAFCO's next regular meeting: Wednesday September 20<sup>th</sup>, 2017 in Clearlake**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*



**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net) or by fax at (916) 797-7631. Agenda items are located on the Lake LAFCo Webpage at [www.lakelafco.org](http://www.lakelafco.org)