

LOCAL AGENCY FORMATION COMMISSION OF LAKE COUNTY
MINUTES OF REGULAR MEETING
MARCH 21, 2012

PRESENT:

Ed Robey, Public Member
Frank Gillespie, Special Districts Member
Jeri Spittler, City Member
Suzanne Lyons, City Member
Jim Comstock, County Member
Denise Rushing, County Member, Chair

ALSO PRESENT:

Marc Spillman, Public Alternate
John Benoit, Executive Officer
Marsha Burch, Legal Counsel
Lora Ceccon, Clerk
Jeff Smith, County Alternate

1. Call to Order/Roll Call

The meeting was called to order at 9:34 a.m. There was a quorum present.

2. Approval of Minutes

Commissioner J. Comstock moved to approve the January 18, 2012 minutes, second by Commissioner J. Spittler, motion carries with Commissioners D. Rushing and S. Lyons abstaining.

3. Public Comment

Paul Racine spoke regarding the South Lakeport annexation. He distributed copies of a survey that was started on February 8, 2012. He wanted the Commission to be aware of the information from the survey.

Richard Knoll with the City of Lakeport is not against the survey, but wanted to point out that one has to question a survey that states as its objective, opposition to something.

9:40 a.m. – Jeff Smith arrived.

9:41 a.m. – Ed Robey arrived.

Discussion of the survey will be added to the agenda for the next meeting held in Lakeport.

4. Consent Agenda

Commissioner E. Robey moved to authorize payment of the January and February 2012 expenses, second by Commissioner J. Comstock, motion carried.

5. Review and consider letter dated January 18, 2012 by Margaret Silveira,

City Manager regarding the City of Lakeport's Sphere of Influence

John Benoit advised the Commission that a letter has been received from Margaret Silveira, Lakeport City Manager, regarding the SOI update. They are asking that the sphere not be considered for amendment until such time that a formal request is initiated by the Lakeport City Council. John stated that without an updated sphere, the City cannot proceed with any annexations.

Alan Flora, County Administrative Office, stated that he thought the consensus was that both items, the MSR and SOI, would be left on the agenda since no action was taken in January.

A lengthy discussion followed regarding the MSR and SOI.

If the MSR is adopted it would provide a baseline and could provide some benefit during the environmental review process. Mr. Knoll stated that he does not believe the City has a concern with Lafco considering both at the same time. They just want to be kept in the loop.

John's recommendation is to move forward with adoption of the MSR knowing it will need to be updated at the time of the SOI update. A draft MSR can not be used for the CEQA process.

After further discussion, the Commission determined that it would be beneficial to hear from the Lakeport City Council.

Commissioner E. Robey moved to send a formal request to the Lakeport City Council to determine what it is they are asking and to include a timeframe, second by Commissioner J. Comstock, motion carried.

6. Conduct Public Hearing regarding Municipal Service Review and Sphere of Influence Update for the Redbud Healthcare District

John stated that a draft was presented during the last Commission meeting, a draft has also been sent to the District and they have responded with information. John had a good meeting with the Board of Directors for the Redbud Health Care District. Staff is recommending adopting the MSR and SOI.

10:14 a.m. – Opened Public Hearing

Conrad Colbrandt, Board of Directors President, stated that John was great to work with; they worked together on this document and it will be a benefit to the public and the district. The Board of Directors voted to adopt the document.

Commissioner J. Smith stated that he hopes we use this as a template for how we do future MSR/SOIs.

10:27 a.m. – Closed Public Hearing

Commissioner J. Comstock moved to adopt Resolution 2012-0001 approving a Municipal Service Review of services provided by the Redbud Healthcare District and adopting written determinations thereon, second by Commissioner E. Robey, motion carried on a roll call vote. (6-0)

Commissioner S. Lyons moved to adopt Resolution 2012-0002 making determinations and approving a Sphere of Influence update for the Redbud Healthcare District, second by Commissioner J. Spittler, motion carried on a roll call vote. (6-0)

7. Municipal Service Review for the City of Lakeport

More discussion was held regarding the City of Lakeport MSR and SOI.

Commissioner J. Comstock moved to continue the Public Hearing for the City of Lakeport MSR to the July 18, 2012 Commission meeting to be held in Lakeport at 9:30 a.m., second by Commissioner E. Robey, motion carried.

10:45 a.m. - J. Comstock left meeting.

8. Conduct Public Hearing on the 2012-2013 Proposed LAFCO Budget

John presented the proposed work program for 2012-2013. A short discussion followed regarding water. The request was made to have John send a letter to the B.O.S. explaining that a citizen has requested an MSR on the Watershed Protection District. John would like to have a letter from the B.O.S. asking for the MSR to be done. The letter will be sent to the B.O.S. and the District Manager.

More discussion followed regarding the budget. The amount budgeted for the Calafco conference assumes that two members will be attending. Commissioner D. Rushing stated that a webpage can be created for less than what is budgeted, and she can assist John with that. The Web Page budget was reduced to a total of \$250.00.

John continued reviewing the budget; some discussion was held regarding the reserve/contingency.

Commissioner E. Robey moved to adopt Resolution 2012-0004 a Proposed Budget for 2012-2013 with the amended Web Page budget, second by Commissioner J. Smith, motion carries on a roll call vote. (6-0)

9. Review and adopt regular meeting schedule for Lake LAFCO for Calendar

year 2012 – adopted at January 18, 2012 meeting.

10. Executive Officer’s Report

John advised Commissioners that the County has released a feasibility study for water in South Lakeport that could be subject to LAFCo. He reminded members that Form 700s are due April 2, 2012.

11. Commissioner Reports

Commissioner S. Lyons stated that she is hoping the MSR process can get buttoned up soon.

12. Correspondence - None

11:36 a.m. – Closed Session – Subject: Performance Evaluation March 2011-February 2012 – Title: LAFCO Executive Officer

12:07 a.m. – Report out of Closed Session

Chair D. Rushing stated that no action was taken other than to conduct the confidential review. She will meet with J. Benoit after the meeting.

The meeting was adjourned at 12:09 a.m. – Next Lafco meeting – May 16, 2012