

Lake Local Agency Formation Commission

Regular Meeting Agenda

March 18, 2020 -- 9:30 am

City of Lakeport – City Council Chambers

225 Park Street Lakeport, California

Website: www.lakelafco.org

“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”

Commissioners

Commission Alternate Members

Dirk Slooten, (City)

Victoria Brandon (Spec. District Alternate)

Stan Archacki, (Special Dist.)

Suzanne Lyons (Public Alternate)

Jim Scholz (Special District)

Tina Scott (County Alternate)

Ed Robey, (Public Member)

Joyce Overton (City Alternate)

Moke Simon, Vice Chair (County)

Bruno Sabatier Chair (County)

Stacey Mattina (City)

Staff

John Benoit, Executive Officer

P. Scott Browne, Legal Counsel

Kathleen Moran, Clerk-Analyst

1. Call to Order – Roll Call

- 2. Approval of Minutes – January 15, 2020**
Action: Approve January 15, 2020 minutes

3. Public Comment.

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

4. Consent Agenda

- a. *Review and authorize payment of expenses for January and February 2020*

- b. *Ratify agreement between Lake LAFCo and Municipal Resource Group, LLC re: LAFCo Consultant for the South Lakeport Reorganization Application*

PUBLIC HEARING:

5. 2020-2021 Proposed LAFCo Budget

- a. *Receive Report, conduct public hearing, and consider approval of LAFCo Resolution 2020-0002 adopting a proposed Budget for 2020-2021.*

ACTION ITEMS:

6. Policy, Standards and Procedures update (workshop #2)

(please bring the previously handed out copy of the draft Policies, Standards and Procedures update)

- a. *Introduction and review of draft updated Policies, Standards and Procedures (one-half hour item)*

7. Executive Officer' s report.

- a. **700 forms due April 1st**
- b. *Upper Lake County Water District MSR and SOI*
- c. *Konocti County Water District MSR and SOI*
- d. *Cemetery District MSR and SOI*
- e. *Carlisle Annex to Clearlake Oaks Co. Water District*
- f. *Redevelopment Oversight Committee Recruitment*
- g. *Alternate Special District recruitment for a 4-year term*

8. LAFCo Counsel's report

9. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

10. Correspondence:

- a. *Maha Development EIR Notice of Availability*

11. Closed Session: Subject: Employee Performance Evaluation May 2019 – March 2020 Title: LAFCO Executive Officer
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12. Adjourn to LAFCO's next regular meeting: Wednesday May 20th , 2020 in Clearlake

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

matter jurisdiction.

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at jbenoit4@icloud.com. Agenda packets are located on the Lake LAFCo Webpage at www.lakelafco.org