

**Lake Local Agency Formation Commission**

**Regular Meeting Agenda**

**March 20<sup>th</sup>, 2013 -- 9:30 am**

**City of Lakeport** – City Council Chambers

225 Park Street Lakeport, California

Commissioners

Ed. Robey, Chair (Public Member)  
Frank Gillespie (Special District Member)  
Jeri Spittler, (City Member)  
Stacy Mattina (City Member)  
Gerry Mills, (Special Dist. Member)

Denise Rushing, (Vice Chair, County Member)  
Jim Comstock (County Member)

Alternates

Jeff Smith (County Alternate)  
Joey Luiz (City Alternate)  
Jim Abell, (Spec. District Alternate)  
Suzanne Lyons (Public Alternate)

Staff

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
Lora Ceccon, Clerk to the Commission

**1. Call to Order – Roll Call**

**2. Closed Session**

**Subject: Performance Evaluation March 2012 - February 2013**  
**Title: LAFCO Executive Officer**

**3. Approval of Minutes – January 16, 2013**

**4. Public Comment**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

**5. Consent Agenda**

*Action: Review and authorize payment of expenses for January and February 2013*

**9:30 AM – PUBLIC HEARINGS:**

**6. LACOSAN Sphere of Influence Update**

- a. *Review January 16, 2013 report and Executive Officer's Report, Conduct Public Hearing and Consider Resolution 2013-0001*

**7. Public Hearing regarding the 2013-2014 Lake LAFCo Proposed Budget.**

- a. *Review Executive Officer's Report, Conduct Budget Hearing on the Proposed 2013-2014 Lake LAFCo Budget and Consider Resolution 2013-0002*

**ACTION ITEMS:**

**8. Review and discuss response letter received from Lake County regarding the Lakeport Sphere of Influence**

- a. *Review response letter and provide direction to staff regarding possible action.*

**9. Review and Discuss Draft Proposed language to Government Code 56133 (Out of Area Service Agreements)**

**10. Review Tag Line Suggestions, Discuss and Consider a Tag Line for Lake LAFCo.**

**11. MSR Committee for the Watershed Protection MSR**

- a. *Appoint MSR Committee for the Watershed Protection (Resources) MSR*

**10:30 AM Item:**

**12. "All About LAFCo" Presentation John Benoit and Scott Browne and Commissioners**

**13. Authorize Staff to attend Calafco Staff Workshop in Davis April 10-12.**

**14. Executive Officer's report**

- a. *MSR status: Clearlake Oaks and Callayomi Water Districts and City of Clearlake MSRs*  
b. *Fire Chiefs meeting in Lakeport attended by staff*

**15. Commissioner Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

**16. Correspondence**

**17. Adjourn to LAFCO's next regular meeting: May 15, 2013 in Clearlake**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*



**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

*Public Comment*

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

*Public Hearings*

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

*Agenda Materials*

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

*Accessibility*

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

*Disclosure & Disqualification Requirements*

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

*Contact LAFCO Staff* LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net) or by fax at (916) 797-7631. Agenda items are located on the Lake County Webpage at <http://www.lakelafco.org>