

**Lake Local Agency Formation Commission**

**Regular Meeting Agenda**

**Wednesday May 15, 2024 -- 9:30 am**

**City of Clearlake** – City Council Chambers

14050 Olympic Dr. Clearlake, California

Website: [www.lakelafco.org](http://www.lakelafco.org)

***“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”***

***Zoom meeting for public:*** LAFCo has decided to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

*The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Lake LAFCo website. Agenda materials are also available on the Lake LAFCO website at [www.lakelafco.org](http://www.lakelafco.org)*

*Lake LAFCo is inviting you to a scheduled Zoom meeting.*

*Topic: Lake LAFCo*

*Time: May 15, 2024 09:30 AM Pacific Time (US and Canada)*

*Join Zoom Meeting*

<https://us02web.zoom.us/j/81703445137?pwd=WU9QSWpPL3RkOXZrb3pZQ083TncrQT09>

*Meeting ID: 817 0344 5137*

*Passcode: 372926*

*One tap mobile*

*+16699006833,,81703445137#,,,,\*372926# US (San Jose)*

*+16694449171,,81703445137#,,,,\*372926# US*

**“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”**

**Commissioners**

**Commission Alternate Members**

Dirk Slooten, (City)  
Stan Archacki, (Special Dist.)  
Jim Scholz (Special District)  
Ed Robey, (Public Member)  
Moke Simon, (County)  
Bruno Sabatier, Chair (County)  
Stacey Mattina, Vice Chair (City)

Vacant (Spec. District Alternate)  
Suzanne Lyons (Public Alternate)  
Michael Green (County Alternate)  
Russ Perdock (City Alternate)

**Staff**

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
Kathleen Moran, Clerk-Analyst

1. **Call to Order – Roll Call**
2. **Approval of Minutes – March 20, 2024 minutes**
  - a. *Approve March 20, 2024 minutes*
3. **Public Comment.**

*This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.*

4. **Consent Agenda**
  - a. *Review and authorize payment of expenses for March and April 2024*

**PUBLIC HEARING:**

5. **Fiscal Year 2024-2025 Lake LAFCo Final Budget**
  - a. *Receive Executive Officer’s report*
  - b. *Conduct public hearing and consider LAFCo Resolution 2024-0004 adopting a final budget for FY 2024-2025*

**6. Agreement for Executive Officer and Staff services**

- a. Consider agreement with Larkyn Feiler for Executive Officer and Staff Services effective July 1, 2024.
- b. Adopt Minute Order Appointing Larkyn Feiler as the Lake LAFCo Executive Officer effective July 1, 2024.
- c. Adopt Minute Order Authorizing Larkyn Feiler to sign LAFCo's claims and handle Lake LAFCo's day to day finances effective July 1, 2024.
- d. Minute Order approving the ninth amended contract with John Benoit regarding transition and services effective July 1, 2024.

**OTHER ITEMS:**

**7. Executive Officer' s report.**

*Calafco Annual Conference Teneya Lodge Fish Camp Oct 16-18, 2024  
Upper Lake MSR and SOI and Annexation Proposal  
Fire and EMS Service Review and Sphere of Influence Update  
Transition to a New Executive Officer*

**8. LAFCo Counsel's report**

**9. Commissioner Reports**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.*

**10. Adjourn to LAFCO's next regular meeting: Wednesday July 17, 2024 - 9:30 AM in Lakeport**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*



**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.**

Public Comment

Members of the public may address the Commission on items within LAFCo's Jurisdiction not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.

- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com). Agenda packets are located on the Lake LAFCO Webpage at [www.lakelafco.org](http://www.lakelafco.org)