

**Regular Meeting MINUTES**

**Lake Local Agency Formation Commission**

**Wednesday May 17, 2023 -- 9:30 am**

*City of Clearlake — City Council Chambers  
14050 Olympic Dr. Clearlake, California  
Website: [www.lakelafco.org](http://www.lakelafco.org)*

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**Commissioners Attending**

Dirk Slooten, (City)  
Stan Archacki, (Special Dist.)  
Jim Scholz (Special District)  
Ed Robey, (Public Member)  
Moke Simon, (County)  
Bruno Sabatier Chair (County)  
Stacey Mattina Vice Chair (City)

**Staff Attending**

John Benoit, Executive Officer

**1. Call to Order – Roll Call** - *The meeting was called to order at 9:32*

**2. Selection of a Public Member for a term ending May 2027.**

**Commissioner Simon entered the meeting at 9:35**

*Staff explained there were two letters of interest submitted: Edward Robey and Jameela Toups-West. The Commission interviewed the two candidates.*

*Commissioner Slooten moved to select Edward Robey as the public member for a term ending in 2027. The Motion was seconded by Commissioner Scholz and voted upon with a 6-0 affirmative vote.*

**3. Approval of Minutes – March 15, 2023 minutes**

*Commissioner Mattina moved and Commissioner Slooten to adopt the March 15, 2023 minutes. All in favor with a 7-0 affirmative vote. Motion Carried*

4. **Public Comment** *There was no public comment.*
5. **Consent Agenda**
  - a. *Review and authorize payment of expenses for January and February 2023.*

*The Consent Agenda was moved by Commissioner Slooten and seconded by Commissioner Mattina and adopted by a 7-0 vote, Motion Carried*

**Public Hearings:**

**6. Public Hearing - Dorn Sphere of Influence Amendment and Annexation to CSA 20 – Soda Bay**

*Executive Officer Benoit presented the Executive Officer's report and recommended approval and requested the Commission Consider Resolution 2023-0002 approving a Sphere of Influence Amendment to CSA 20 Soda Bay including 24.5 acres and consider Resolution 2023-0003 approving the Dorn annexation consisting of 24.5 acres to CSA 20 Soda Bay.*

*The public hearing was opened and closed by Chair Sabatier*

*Commissioner Slooten moved and was seconded by Commissioner Archacki to approve items a and b above. The Commission voted to approve the the Sphere of Influence Amendment and the Annexation on a 7-0-0 roll call vote.*

**7. Public Hearing - Lower Lake County Waterworks District #1 MSR and SOI**

*Executive Officer Benoit presented the Executive Officer's report including the MSR and SOI and recommended approval of the LLCWD #1 MSR and SOI and the Commission review the MSR document and consider resolution 2023-0004 adopting a Service Review for the Lower Lake County Waterworks District #1 and review SOI document and consider resolution 2023-0005 adopting a Sphere of Influence Update for the Lower Lake County Waterworks District #1.*

*The Public Hearing was opened and closed by Commissioner Sabatier*

*Commissioner Simon moved and was seconded by Commissioner Mattina to approve items a and b above. The Commission voted to approve the Sphere of Influence Amendment and the Annexation on a 7-0-0 roll call vote.*

**8. Fiscal Year 2023-2024 Lake LAFCo Final Budget**

*Executive Officer Benoit presented the Executive Officer's report, stated there were no changes since the proposed budget was adopted at the March 15, 2023 meeting and recommended approval.*

*The public hearing was opened and closed by Commissioner Sabatier*

*Staff recommended the Commission consider LAFCo Resolution 2023-0006 adopting a final budget for FY 2023-2024*

*Commissioner Slooten moved and was seconded by Commissioner Robey to approve the final 23-24 budget. The Commission voted to approve by a 7-0-0 roll call vote.*

**OTHER ITEMS:**

**9. A discussion regarding a nomination for a County or Special District member to serve on the Calafco Board of Directors for a two-year term**

*No nominations were made.*

**10. Consider Calafco Achievement Awards Nominations**

*Discussion nominating Commissioner Robey for an Achievement Award was suggested. Commissioner Robey recalled he was given the award at a prior conference. Staff was tasked with research.*

**11. Executive Officer' s report.**

- a. Upper Lake area MTBE (Methyl tert-butyl ether) Drinking Water Contamination – ongoing. Working on MSR-SOI No additional information was provided.*
- b. LAFCo Projects – Middletown Rancheria, Brambles Development (HVLCSD) and Lighting District consolidation/annexation Clearlake Oaks Area. Benoit explained these proposed projects*
- c. Special District Alternate No action pending insufficient votes submitted*

**12. LAFCo Counsel's report:** *No report was given*

**13. Commissioner Reports**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.*

**14. Adjournment at 10:50 AM to LAFCO's next regular meeting: Wednesday July 19, 2023 - 9:30 AM in Lakeport**