

LAKE LOCAL FORMATION COMMISSION
MINUTES
September 16, 2020 Special Meeting

Members Participating

Stacy Mattina, City Member
Ed Robey, Public Member
Dirk Slooten, City Member
Stan Archacki, Special Districts
Jim Scholz, Special Districts
Joyce Overton, City Alternate.

Staff Participating

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Kathleen Moran, Clerk

Absent: Bruno Sabatier, Chair, County Member, Moke Simon, Vice-Chair/County Member
Victoria Brandon, Special District Alternate, Suzanne Lyons, Public Member Alternate.
Tina Scott, County Alternate

Participating by telephone or Zoom: Kevin Ingram, City of Lakeport, Mike Oliver, Dana Shigley, Municipal Resource Group, LLC, Frank Costner, General Manager, Konocti County Water District, Megan Estep and Richard Sisco, Highlands Mutual Water District.

EO reported that the Chair and Vice-Chair are unable to participate in today's meeting due to a scheduling conflict re: County Budget Hearing. Commissioner Mattina agreed to serve as chair pro tempore.

1. Call to Order - Chairman Mattina called meeting to order at 9:30 a.m. via teleconference and Zoom.

2. Approval of Minutes - Motion by Commissioner Slooten, second by Commissioner Scholz to approve the Minutes of the July 15, 2020 Special Meeting. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.
ABSTAIN: None.

3. Public Comment – None.

4. Consent Agenda

Motion by Commissioner Robey, second by Commissioner Slooten to review and authorize payment of expenses for July and August 2020. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.
ABSTAIN: None.

5. Final Report prepared for the South Lakeport Annexation Project and consider agreement with MRG for Facilitation Services

Mr. Oliver reviewed the information in the report, a key point being LAFCo's Policy of Revenue Neutrality (LAFCo policy section 2.13), which requires fiscal neutrality in such actions. Ms. Shigley noted that both of the consultants that worked on the city and county analysis agreed that this policy did apply. Discussion was held. EO outlined the next steps and stated that the information in the report is key in the preparation of an updated tax agreement.

Motion by Commissioner Robey, second by Commissioner Slooten to identify LAFCo Reserve Fund as the funding source for \$11,700.00 and authorize the transfer from LAFCo's General Reserve to Contract Services. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.
ABSTAIN: None.

Motion by Commissioner Slooten, second by Commissioner Scholz to authorize budget amendment appropriating \$11,700.00 for contract services. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.
ABSTAIN: None.

Motion by Commissioner Slooten, second by Commissioner Robey to authorize the Chair to sign contract with MSR for facilitation services on behalf of Lake LAFCo. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.
ABSTAIN: None.

6. Workshop - Konocti County Water District Service Review and Sphere Update

EO reviewed the updates and additions made at the request of the Commission at the last meeting, such as detailed information in Section 3.2.14 on Fire Flows. Commissioners expressed thanks for the updated information. EO stated Public Hearing on the Service Review and Sphere Update is set for November 18.

7. Policy, and Procedures update (workshop #2)

Chair opened hearing on the update. No comments were heard.

Motion by Commissioner Robey, seconded by Commissioner Scholz to adopt Resolution No. 2020-0004 Adopting Updated Policies, Standards and Procedures for Lake County LAFCo and authorize the Chairman to sign. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.
ABSTAIN: None.

8. Designate Chair to vote on behalf of Lake LAFCo for the Calafco Board of Directors

Motion by Commissioner Slooten, seconded by Commissioner Archacki to authorize the Chair to vote on behalf of Lake County LAFCo for the Calafco Board of Directors. Motion carried by the following vote:

AYES: Commissioners Slooten, Archacki, Scholz, Robey, and Mattina.
NOES: None.

ABSTAIN: None.

9. Executive Officer's Report

- a. Upper Lake County Water District MSR and SOI.
- b. Cemetery District MSR and SOI
- c. Carlisle Annex to Clearlake Oaks Co. Water District
- d. Callayomi Co. WD annexations

13. LAFCo Counsel's Report - none

14. Commissioner Reports - none

15. Correspondence – none

10:45 a.m. Meeting adjourned.

Next regular meeting: Wednesday November 18, 2020 9:30 a.m. in Lakeport. Note: Meeting may be conducted via teleconference/Zoom.

By: Kathleen Moran, Clerk