

LAKE LOCAL FORMATION COMMISSION  
MINUTES  
September 18, 2019 Regular Meeting

**Members Present**

Bruno Sabatier, Chair, County Representative  
Moke Simon, Vice-Chair, County Member  
Stacy Mattina, City Member  
Ed Robey, Public Member  
Kenneth Parlet, City Alternate  
Victoria Brandon, Special District Alternate  
Stan Archacki, Special Districts  
Dirk Slooten, City Member  
Jim Scholz, Special Districts

**Staff Present**

John Benoit, Executive Officer (EO)  
P. Scott Browne, Legal Counsel  
Kathleen Moran, Clerk

Absent: Tina Scott, County Alternate, Suzanne Lyons, Public Member Alternate

Present: Carol J. Hutchingson, County Administrative Officer, Lake County  
Terre Logsdon, Environmental Director, Scotts Valley Band of Pomo Indians, Scotts Valley Advisory Council, Lakeport Economic Development Committee.  
Mark Dellinger,

**1. Call to Order**

Chairman Sabatier called meeting to order at 9:30 a.m. in the Council Chambers, City of Clearlake.

**2. Approval of Minutes** - Motion by Commissioner Robey, seconded by Commissioner Mattina to approve the Minutes of the July 17, 2019 Regular Meeting. Motion carried.

**3. Public Comment** – Terre Logston requested information from the Commission regarding the order for formation of the original Zones of Benefit and Citizens Advisory Committees for the Watershed Protection District. EO responded that the Watershed Protection District is the agency that oversees the Zones of benefit and that Scott DeLeon is the administrator. He further advised that the Board of Supervisors acts as the Board of Directors for the Watershed Protection District. Chairman Sabatier advised Ms. Logston to contact Supervisor Scott and Mr. DeLeon for assistance.

**4. Consent Agenda**

Motion by Commissioner Robey, seconded by Commissioner Slooten to approve Consent Agenda Items as follows: Review and authorize payment of expenses for July and August 2019. Motion carried.

**5. Lighting District MSR and SOI**

Mr. Dellinger, President of Full-Circle Consultants reviewed his report “Lighting Districts managed by Lake County Special Districts Administration – Municipal Service Review and Sphere of Influence Update – September 2019”.

The report includes detailed information, history, statistics, and updates on the following lighting districts:

- Anderson Springs Lighting District
- Clearlake Keyes Lighting District
- Clearlake Oaks
- CSA 6 Finley
- Glenhaven Lighting District
- Kelseyville Lighting District
- Lower Lake Lighting District
- Lucerne Lighting District
- Middletown Lighting District
- CSA 21 North Lakeport Water
- CSA 20 Soda Bay Water
- Upper Lake Lighting District

Mr. Dellinger noted that some district records are sparse, especially the older ones, but he has included all available information.

Commissioner Slooten asked about PG&E and dark sky issues relative to the Taylor Observatory, and issues of public safety. Commissioner Simon commented on the status of solar lighting possibilities, Mr. Dellinger stated that Ms. Coppinger of Special Districts has been pursuing solar options.

Commissioner Slooten asked about the Kelseyville Lighting District plans for a property tax increase. Mr. Dellinger stated that the District is moving forward with the increase as it is necessary due to ever increasing operation and maintenance costs.

Chairman Sabatier stated that the Public Hearing on the Lighting Districts MSR and SOI is set for November 20, 2019 in Lakeport.

#### **6. Part II - LAFCo 101 presentation by Executive Officer**

Chair continued this item to the November 20, 2019 meeting.

#### **7. Policy, Standards and Procedures update (workshop #1)**

EO reviewed a draft of updated Lake LAFCo Policies, Standards and Procedures and stated that the newer legislative changes would be reviewed in depth at the November meeting. EO referred to the General Policies and Standards on page 9 of the document and reviewed through page 15 of the report. Commissioners to review the draft. Continued to the November 20, 2019 meeting.

### **PUBLIC HEARING**

#### **8. Dissolution of County Service Areas 4, 9, 11, 12 and 19 due to inactive designation as defined in Government Code Section 56042.**

Motion by Commissioner Slooten, seconded by Commissioner Robey to adopt Resolution No. 2019-0008, A Resolution Approving the dissolution of County Service Areas 4, 9, 11, 12 and 19 subject to the terms and conditions contained the in Resolution and authorize the Chairman to sign. Resolution passed and adopted by the following vote:

AYES: Commissioners Simon, Archacki, Slooten, Scholz, Mattina. Robey and Sabatier.

NOES: None.

ABSENT: None.

Chairman Sabatier asked EO for additional information regarding Golden State Water District. EO stated that he would provide any final paperwork if it is available. Commissioner Slooten asked if Golden State could be contacted for the information, EO stated yes, and that he would contact them.

Chairman Sabatier declared a recess at 10:55 a.m. and reconvened in Regular Session at 11:00 a.m. .

**9. Review CALAFCo memo regarding proposed CALAFCo dues changes and make recommendations for Lake County voting delegates regarding the matter at the Annual Conference.**

EO outlined proposed changes in annual membership dues. The proposal would increase Lake LAFCo dues from the current amount of \$1,075 to \$1901. The consensus of the Commission is approval and voting delegates are authorized to vote to approve on behalf of the Commission.

**10. Select voting delegates to vote on behalf of Lake LAFCo at the CALAFCo Annual Conference.**

Motion by Commissioner Mattina, seconded by Commissioner Robey to appoint Chairman Sabatier and Commissioner Slooten as voting delegates at the CALAFCo Annual Conference in Sacramento October 30- November 2, 2019. All yes.

**11. Budget amendment including appropriation, revenue account and transfer of unrestricted reserve funds for complex projects as designated by the Commission.**

Motion by Commissioner Mattina, seconded by Commissioner Slooten to adopt Resolution No. 2019-0009 establishing appropriation and expenditure accounts in the amount of \$22,500 for complex projects and transfer unrestricted reserve funds in the amount of \$7,500 to these accounts for complex projects previously approved by the Commission. Resolution passed and adopted by the following vote:

AYES: Commissioners Simon, Archacki, Slooten, Scholz, Mattina. Robey and Sabatier.

NOES: None.

ABSENT: None.

**12. Discussion regarding staff succession planning for Lake LAFCo.**

EO spoke about the need for a succession plan as he plans to retire within the next two years. Commissioners expressed concern for finding qualified individuals and noted that LAFCo

executive officers and planning staff are in short supply throughout the state. Discussion continued to a future meeting.

**13. Executive Officer' s report.**

- a. Upper Lake County Water District MSR and SOI updates will begin
- b. Konocti County Water District MSR and SOI needs update
- c. Cemetery District MSR and SOI working on some preliminary mapping
- d. California Cemetery Alliance (John was a speaker at their meeting) this is mostly a Northern Calif group.
- e. Guenoc Valley Annexation – CPUC, SWRCB and CCWD power and water
- f. State Water Resources Control Board and SB 200 - John was on a panel at the SWRCB telling them about the Cobb Project. This funding is for disadvantaged communities with challenges providing save and reliable drinking water.
- g. Two applications received. 1 City of Lakeport Annexation and 2 Middletown Rancheria Annexations. Will have more on both at a subsequent meeting.

**14. LAFCo Counsel's Report – no new information.**

**15. Commissioner Reports – None.**

**16. Correspondence. None.**

11:05 a.m. Meeting adjourned. Next regular meeting Wednesday November 20, 2019 in Lakeport.

By: \_\_\_\_\_  
Kathleen Moran, Clerk