

Lake Local Agency Formation Commission

Regular Meeting Agenda

September 19, 2018 -- 9:30 am

City of Clearlake – City Council Chambers

14050 Olympic Dr. Clearlake, California

Website: www.lakelafco.org

“Lake LAFCo oversees orderly development and protects natural resources and agricultural lands”

Commissioners

Commission Alternate Members

Bruno Sabatier, Chair (City)

Victoria Brandon (Spec. District Alternate)

Stan Archacki, (Special Dist.)

Suzanne Lyons (Public Alternate)

Jim Scholz (Special District)

Jeff Smith (County Alternate)

Ed Robey, (Public Member)

Kenneth Parlet (City Alternate)

Moke Simon, Vice Chair (County)

Tina Scott (County Member)

Stacey Mattina (City)

Staff

John Benoit, Executive Officer

P. Scott Browne, Legal Counsel

Kathleen Moran, Clerk-Analyst

1. **Call to Order – Roll Call**
2. **Welcome new Special District Members Stanley Archacki from the Clearlake Oaks County Water District and Jim Scholz from the Redbud Healthcare District.**

3. **Approval of Minutes – July 18, 2018**

Action: Approve July 18, 2018 minutes

4. **Public Comment.**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

5. Consent Agenda

- a. *Review and authorize payment of expenses for July and August 2018*
- b. *Authorization for staff to work on complex or special projects per agreement with Executive Officer dated January 13, 2003 as amended.*

ACTION ITEMS:

6 . LAFCo Financial Policies Update 2018

- a. *Review and discuss proposed updated Finance Policies for LAFCo.*
- b. *Consider Resolution 2018-0008 adopting updated finance, revenue and travel policies for Lake LAFCo*

7. Agreement between the City of Clearlake and LAFCo and release of LAFCo Funds from the County Treasury.

- a. *Consider Agreement between the City of Clearlake and LAFCo for the City to Handle LAFCo's finances subject to Clearlake City approval.*
- b. *Consider Resolution 2018-0009 authorizing the release of LAFCo funds held by the County of Lake Treasury to the City of Clearlake for deposit into LAFCo's account subject to the Clearlake City approval of the agreement between the City of Clearlake and LAFCo.*
- c. *Consider Resolution 2018-0010 requesting the City of Clearlake to establish a LAFCo Fund including revenue and expenditure accounts subject to the Clearlake City approval of the agreement between the City of Clearlake and LAFCo.*
- d. *Authorize Chair to Sign a letter requesting the County Treasurer to release funds to the City of Clearlake's LAFCo account subject to the Clearlake City approval of the agreement between the City of Clearlake and LAFCo.*

8. 2018 Biennial Review of LAFCo's Conflict of Interest Code

- a. *Authorize Chair to sign Biennial Review form and send to Code reviewing body.*

9. Discussion regarding LAFCo's Legislative Intent

- a) **Review and Discuss the Legislative Intent of LAFCo**

10. Executive Officer' s report.

- a. *Kelseyville CWD MSR and SOI*
- b. *Lake County Lighting Districts MSR and SOI*
- c. *Cobb Reorganization*
- d. *CALAFCo Conference*

11. LAFCo Counsel's report

12. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

13. Correspondence:

14. Adjourn to LAFCO's next regular meeting: Wednesday November 21, 2018 in Lakeport (Consider alternative meeting day since this is the day prior to the Thanksgiving holiday)

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

matter jurisdiction.

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection at the City of Lakeport and City of Clearlake Community Development Departments office located at City Hall in Lakeport and Clearlake [such documents are also available on the Lake LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Lake LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or by mail at Lake LAFCO c/o John Benoit, Executive Officer P.O. Box 2694, Granite Bay, CA 95746 or by email at johnbenoit@surewest.net or by fax at (916) 797-7631. Agenda items are located on the Lake LAFCO Webpage at www.lakelafo.org